

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office
October 15, 2020
7:00 p.m.
VIA ZOOM**

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:03 p.m. School Directors present via ZOOM were Janet Carroll, Sara Grosh, Stephen Grosh, JoAnn Hentz, Curtis Holgate, Nikki Rivera, John Smith, Joyce Stephens and April Weaver. Dr. Robin Felty, Superintendent and Jennifer Davidson, Board Secretary were also present via ZOOM.

Absences:

As noted in the announcements listed below, visitors are participating via livestream. At this time, the district does not have visitors logged into the official school board guestbook, however, participants are noted in the public comment section of the minutes. A quorum was present via livestream, and due notice had been published.

Pledge of Allegiance	Mrs. Rivera led the assembly in the Pledge of Allegiance.
Announcements	<ul style="list-style-type: none">Mrs. Rivera asked for the board members to send any information to be shared with the Manheim Township Board of Commissioners to please send to her no later than October 23, 2020.
Presentations:	<ul style="list-style-type: none">Dr. Martin presented the Bucher Employee of the Month, JoEllen Castranova, ELD TeacherMr. Darkey gave an update on the Middle School ProjectMr. Strunk gave an update on the spectator procedures for fall athleticsMr. Strunk presented the Proposed Plan for Winter Athletic Events and Spectator Procedures that will be acted upon on November 12, 2020 Board Work Session Meeting.
Roll Call Vote	Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
Manheim Township Citizens Comments	Mrs. Rivera invited citizens' and district employees' in the audience to comment on any item on the agenda. <ul style="list-style-type: none">No comments
Approval/Modification of Agenda	Mrs. Rivera asked if there were any agenda items that should be removed or revised from the agenda. On motion by Mrs. Stephens and seconded by Dr. Smith the agenda passes 9-0 with no modifications.
Consent Agenda	Mrs. Hentz asked to pull Item B. On motion by Mrs. Carroll and seconded by Mrs. Stephens the consent agenda passes 9-0.

- A. Recommend approval of the Treasurer’s Report
- B. Recommend approval of the Personnel Report (ITEM PULLED)
- C. Update to PDE Health and Safety Plan: Governor’s Updated Order for Face Coverings in Schools & Update on Tools Utilized to Disinfect
- D. Approval of the COVID-19 Pandemic Resolution of the Manheim Township School District Board of Directors
- E. Approval of the PDE Emergency Instructional Time: PA School Code Section 520.1 form
- F. Grant approval to acknowledge PlanCon Part K approval letter and appended materials so that they are entered into the School Board meeting minutes, as required by the PA Department of Education (PDE)
- G. Approve contract #C2011160 between the Lancaster-Lebanon Intermediate Unit 13 (IU13) and Manheim Township School District for meal services for IU13 sites listed in contract
- H. Second Reading and final approval of the following policies:
 - Policy 146.1 – Trauma-Informed Approach (NEW)
 - Policy 218 – Student Discipline
 - Policy 218.2 – Terroristic Threats
 - Policy 249 – Bullying/Cyberbullying
 - Policy 831 – Livestream Video
- I. First reading of the following policies with final approval in October:
 - Policy 111 – Lesson Plans
 - Policy 203 – Immunizations and Communicable Diseases
 - Policy 209 – Health Examinations/Screenings
 - Policy 314 – Physical Examination
 - Policy 318 – Attendance and Tardiness
 - Policy 331 – Job Related Expenses
 - Policy 334 – Sick Leave
 - Policy 340 – Responsibility for Student Welfare
 - Policy 705 – Facilities and Workplace Safety
 - Policy 904 – Public Attendance at School Events

Items Pulled for Consideration

Mrs. Carroll motioned to approve item B, Mrs. Stephens seconded. Mrs. Hentz asked to have a broader discussion on substitutes both in the school buildings and through transportation. Motion passes 9-0. ***Note: During the announcements at the November 12, 2020 Board Work Session, Mrs. Rivera shared the following statement relating to the revised motion by Mrs. JoAnn Hentz of the Personnel report during the October 15, 2020 Board Meeting: "I would like to announce publicly that we have a correction to make regarding an action item at our October 15 school board meeting. It was brought to the school district's attention on October 16 and then to my attention that, what I announced as a unanimous vote for the Personnel Report, was actually an 8-1 vote. It appears that I missed one hand raised as a "no" vote for the Personnel Report. We confirmed with the board member that this was her intention, therefore, the error will be noted in the minutes that will be on next week's agenda for approval."***

Other Recommended Actions

- On motion by Mrs. Stephens and seconded by Mrs. Carroll the approval of the Secretary’s minutes of the Board Work Session Meeting on September 10, 2020, and regular meeting of the Board of School Directors on September 17, 2020, and the Special Board Meeting on September 24, 2020. Motion passes 9-0.

Superintendent’s Report

- Dr. Felty provided an update regarding the Flexible Instruction Days application from PDE. PDE has approved the districts FID Plan for three years until June 2023.
- Dr. Felty provided an update with the enrollment for this year (2020-2021)

New Business

- Mrs. Carroll asked that the PSBA Anti-Racist Climate Resolution be brought to the board next month at the October Board Work Session for discussion.

Board Member Reports

- Student Representatives – class elections have completed and were announced; spiritweek is coming up next week; Homecoming - there will be no traditional dance but will move that to possibly the spring, Homecoming Queen will still happen; clubs opened last week and were very inclusive; updates were provided regarding the athletic teams; Coalition for Social Justice event on Sunday to partner with Myvote
- Mrs. Carroll – Envisions enrollment is off to a good start, full staff and no waiting list; LRIS and Brecht are lowest number; Mrs. Carroll attended Schaeffer Elementary PTO Monthly recognition/thank you to staff.
- Ms. Grosh –LRIS events were shared; PSBA Conference was yesterday and today; The Weekly Buzz on MYPSBA is very informative; November 7th is the PSBA Delegate Assembly.
- Mr. Grosh – Neff Elementary events were shared.
- Mrs. Hentz – Lancaster County Academy has not met; Reidenbaugh Elementary custodians were celebrated; Mrs. Hentz thanked everyone for recognizing the staff that keep the buildings cleaned; Reidenbaugh Elementary events were shared.
- Mr. Holgate – No update from Manheim Township Board of Commissioners; Bucher Elementary events were shared.
- Mrs. Rivera –Early Intervention Funding is not reaching full funding. All IU3 Board Members are sharing the underfunding template letter and are asking board members to send to local legislators; Middle School progress is moving forward; Middle School events were shared.
- Dr. Smith – MT Parks and Rec were awarded a \$250,000 grant for the Jaycee Park; MT Parks & Rec events were shared; MTHS back to school night went smoothly; Keystone exams were administered online; events and happenings were shared.
- Mrs. Stephens – LCCTC is integrating to teaching virtually due to the three school districts that have needed to close due to COVID; LCCTC Annual Report should be coming soon; Brecht Elementary staff spotlight and teacher feature done in their newsletter
- Mrs. Weaver – MTEF awarded nearly \$120,000 in grants this fall, MTEF Forecast Breakfast is coming up soon; Nitrauer Elementary School update was provided; the board members would like to note that they are thankful for the Administration and how they have gone above and beyond during this time.

Citizens' Comments

- No comments

Adjournment

Dr. Smith moved and Ms. Grosh seconded a motion to adjourn the meeting at approximately 8:31pm.

Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer R. Davidson, Secretary