

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office**

**September 17, 2020**

**7:00 p.m.**

**VIA ZOOM**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:03 p.m. School Directors present via ZOOM were Janet Carroll, Sara Grosh, Stephen Grosh, JoAnn Hentz, Curtis Holgate, Nikki Rivera, John Smith, Joyce Stephens and April Weaver. Dr. Robin Felty, Superintendent and Jennifer Davidson, Board Secretary were also present via ZOOM.

Absences:

As noted in the announcements listed below, visitors are participating via livestream. At this time, the district does not have visitors logged into the official school board guestbook, however, participants are noted in the public comment section of the minutes. A quorum was present via livestream, and due notice had been published.

<b>Pledge of Allegiance</b>	Mrs. Rivera led the assembly in the Pledge of Allegiance.
<b>Announcements</b>	<ul style="list-style-type: none"><li>• Mrs. Rivera reminded Board Members to mute their microphone during the Board Meeting if they are not speaking.</li><li>• Mrs. Rivera thanked the community for attending the Saturday Community Conversations last week.</li></ul>
<b>Presentations:</b>	<ul style="list-style-type: none"><li>• Mr. Rilatt presented the Employee of the Month, Brandi Swavely, High School Technology Integration Coach</li><li>• Mr. Darkey gave an update on the Middle School Project</li></ul>
<b>Roll Call Vote</b>	Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
<b>Manheim Township Citizens Comments</b>	Mrs. Rivera invited citizens' and district employees' in the audience to comment on any item on the agenda. <ul style="list-style-type: none"><li>• No comments</li></ul>
<b>Approval/Modification of Agenda</b>	Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.  On motion by Mrs. Carroll and seconded by Mrs. Stephens the agenda passes 9-0 with no modifications.
<b>Consent Agenda</b>	On motion by Mrs. Carroll and seconded by Dr. Smith the consent agenda passes 9-0. <ul style="list-style-type: none"><li>A. Recommend approval of the Treasurer's Report</li></ul>

- B. Recommend approval of the Personnel Report
- C. Update to PDE Health and Safety Plan: Governor’s Updated Order for Face Coverings in Schools & Update on Tools Utilized to Disinfect
- D. Approval of the COVID-19 Pandemic Resolution of the Manheim Township School District Board of Directors
- E. Approval of the PDE Emergency Instructional Time: PA School Code Section 520.1 form
- F. Grant approval to acknowledge PlanCon Part K approval letter and appended materials so that they are entered into the School Board meeting minutes, as required by the PA Department of Education (PDE)
- G. Approve contract #C2011160 between the Lancaster-Lebanon Intermediate Unit 13 (IU13) and Manheim Township School District for meal services for IU13 sites listed in contract
- H. Second Reading and final approval of the following policies:
  - Policy 146.1 – Trauma-Informed Approach (NEW)
  - Policy 218 – Student Discipline
  - Policy 218.2 – Terroristic Threats
  - Policy 249 – Bullying/Cyberbullying
  - Policy 831 – Livestream Video
- I. First reading of the following policies with final approval in October:
  - Policy 111 – Lesson Plans
  - Policy 203 – Immunizations and Communicable Diseases
  - Policy 209 – Health Examinations/Screenings
  - Policy 314 – Physical Examination
  - Policy 318 – Attendance and Tardiness
  - Policy 331 – Job Related Expenses
  - Policy 334 – Sick Leave
  - Policy 340 – Responsibility for Student Welfare
  - Policy 705 – Facilities and Workplace Safety
  - Policy 904 – Public Attendance at School Events

**Items Pulled for Consideration**

**Other Recommended Actions**

- On motion by Mr. Grosh and seconded by Mrs. Stephens the approval of the Secretary’s minutes of the Board Work Session Meeting on August 13, 2020, and regular meeting of the Board of School Directors on August 20, 2020. Motion passes 9-0.
- Approve the slate of officers for PSBA nominations for the following: President Elect – David Hein; Vice President - Daniel O’Keefe’ Treasurer – Michael Gossert; PSBA Insurance Trust – Michael Faccinetto and Marianne Neel; PSBA School Board Secretaries Steering Committee – Stephen Skrocki and Tracy Long. On motion by Ms. Grosh and seconded by Mrs. Carroll the motion passes 9-0.

**Superintendent’s Report**

- Dr. Felty provided an update regarding the Future Ready PA Index and when this will be released. If the information has been received from PDE, it will be shared with the School Board in October.
- Dr. Felty provided an update with the enrollment for this year (2020-2021)

**New Business**

- No new business

**Board Member Reports**

- Student Representatives – the student representatives thanked the teachers for adapting to the start of the school year; MT Coalition for Social Justice has formed with multiple clubs; MT sports are starting their seasons except for Golf which finished 20-0.
- Mrs. Carroll – Envisions is off to a good start with a few openings for before school; Mrs. Carroll attended Schaeffer Elementary Back to School Night.

- Ms. Grosh – LRIS is involved with the Power Pack Program this year; LRIS held Back To School Night which was very impressive; PSBA events were shared.
- Mr. Grosh – Neff Elementary events were shared.
- Mrs. Hentz – Lancaster County Academy has not met; Reidenbaugh Elementary events were shared.
- Mr. Holgate – An update was provided on the Manheim Township Board of Commissioners who is looking to start a Youth Advisory Committee; Bucher Elementary events were shared.
- Mrs. Rivera – LLIU13 is helping with Virtual Academy for school districts in Lancaster County; MTMS update was provided and events were shared.
- Dr. Smith – youth sports are in full swing for MT Parks and Recs, the Art Show has been canceled for this year; MTHS events and happenings were shared.
- Mrs. Stephens – LCCTC is off to a great start; Brecht Elementary information was shared on drop-off and pick-up procedures.
- Mrs. Weaver – MTEF events were shared including the grant application reviews; Nitrauer Elementary School update was provided.
- Dee Strunk, parent in the district, provided feedback on the MT Hyflex option. An Administrator will be following up with her questions.

**Citizens’  
Comments**

**Adjournment**

Dr. Smith moved and Mrs. Stephens seconded a motion to adjourn the meeting at approximately 8:00pm.

Voice vote with all members present voting aye. Motion carried.

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Nikki Rivera, President

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Jennifer R. Davidson, Secretary