

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

District Office

June 18, 2020

7:00 p.m.

VIA ZOOM

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:03 p.m. School Directors present via ZOOM were Janet Carroll, Sara Grosh, Stephen Grosh, JoAnn Hentz, Curtis Holgate, Nikki Rivera, John Smith, Joyce Stephens and April Weaver. Dr. Robin Felty, Superintendent and Jennifer Davidson, Board Secretary were also present via ZOOM.

Absences:

As noted in the announcements listed below, visitors are participating via livestream. At this time, the district does not have visitors logged into the official school board guestbook, however, participants are noted in the public comment section of the minutes. A quorum was present via livestream, and due notice had been published.

**Pledge of
Allegiance**

Mrs. Rivera led the assembly in the Pledge of Allegiance.

Announcements

- Due to state and federal mandates, tonight's Board Meeting is being held virtually. Our website holds the following information in preparation for tonight's virtual board meeting. We have advertised our meetings in multiple locations, informing the public about our virtual nature of these meetings. And our administration has spent much time preparing for these meetings to be online and secure. With our continued goal to keep the public informed about all items discussed during our meetings, we have ensured a mechanism for allowing our community to view and participate in the meeting via live streaming and a procedure to offer comment if desired. We are also making the recorded meeting available upon request until the minutes are approved at the May 21 Board Meeting. This is our typical procedure for the recorded meetings.
- Just a reminder for our board members that leaving our microphones on mute makes hearing the speaker easier for everyone. We will be using our raised hand button so that everyone may speak in turn and have the virtual floor. Please be sure to turn off the raised hand when you've finished your comments and press MUTE. When we vote, we will use the YES and NO buttons and I'll be sure to say the tally of YESs and NOs aloud for all to hear.
- Board of School Directors of Manheim Township met before this evening's School Board meeting in an Executive Session for the following purpose: planning, reviewing and discussing matters related to school safety. The disclosure of which, if conducted in public, would be reasonably likely to impair the effectiveness of such measures. Or create a reasonable likelihood of jeopardizing the safety or security of an individual or school including a building, public utility resource structure. Any official action shall be taken at an open and public meeting.

Presentations:

- Mrs. Robbins recognized the Employee of the Month, Mr. Matthew Gillis, Transportation Coordinator at the District Office
- Mr. Darkey gave an update on the Middle School Project
- Dr. Reimann presented a donation to the School Board from Envisions
- Dr. Felty presented an informational Planning for Reopening Schools in Fall 2020
- Mr. Strunk and Mr. Rilatt presented the Manheim Township School District Athletic Health & Safety Plan, which is a voting action item this evening.
- Dr. Reimann presented the Planning for Reopening Extracurriculars, which is information only

Roll Call Vote

Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

Manheim Township Citizens Comments

Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.

- No comments

Approval/Modification of Agenda

Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.

On motion by Mrs. Carroll and seconded by Mrs. Hentz, the agenda passes 9-0.

Consent Agenda

On motion by Mrs. Stephens and seconded by Mr. Holgate the consent agenda passes 9-0 with ITEM B and K pulled by Mrs. Hentz; Item I pulled by Mr. Holgate.

- A. Recommend approval of the Treasurer’s Report
- B. Recommend approval of the Personnel Report (ITEM PULLED)
- C. Approve the proposed 2020-21 Food Services Budget and Meal Prices
- D. Approve transfer of \$286,987 from the General Fund to the Capital Reserve Fund
- E. Approve submission of PlanCon Part K related to the issuance of the General Obligation Bonds, Series of 2020, to the PA Department of Education for their approval
- F. Approve authorizing the Business Manager to make necessary budget transfers for the 2020-21 school year after June 30, 2020
- G. Approve authorizing the Business Manager to pay appropriate bills as submitted for June and July 2020
- H. Approval for Administration to hire staff members necessary to begin the 2020-21 school year, with the understanding that the Board has final approval of all hirings
- I. Approve the following PSBA market movement percentages (ITEM PULLED) to be applied to the 2020-21 salary/hourly wage ranges in order to maintain alignment, although the percentage increases will not be reflected in the salaries of these groups due to the approved salary freezes for the 2020-2021 school year:
 - Administration 2.0%
 - Support Staff 1.8%
- J. Approval of the Special Education Services Agreement with the LLIU13 for the 2020-21 school year
- K. Recommend Resolution Calling for the General Assembly to Provide Critical Support and Mandate Relief Benefitting Public Schools and Students (ITEM PULLED)
- L. Approve the copier maintenance extension through 12/31/2020
- M. Second reading and final approval of the following policies:
 - Policy 006.1 – Attendance at Meetings Via Electronic Communications
 - Policy 626 – Federal Fiscal Compliance

Items Pulled for Consideration

- On motion by Mrs. Carroll and seconded by Mrs. Stephens to recommend approval of the Personnel Report (Item B). Motion passes 8-1 with Mrs. Hentz voting no.
- On motion by Mrs. Carroll and seconded by Mrs. Stephens to approve the recommendation Resolution Calling for General Assembly to Provide Critical Support and Mandate Relief Benefitting Public Schools and Students (Item K). Motion passes 8-1 with Mrs. Hentz voting no.
- On motion by Mrs. Stephens and seconded by Mrs. Carroll to approve the following PSBA market movement percentages to be applied to the 2020-2021 salary/hourly wage ranges in order to maintain alignment, although the percentage increases will not be reflected in the salaries of these groups due to the approved salary freezes for the 2020-2021 school year: Administration 2.0%; Support Staff 1.8%. Mr. Holgate modified the motion to adjust the Support Staff to 2.0%. Seconded by Mrs. Hentz. Motion fails 3-6 with Mrs. Rivera, Dr. Smith, Mrs. Stephens, Mrs. Carroll, Mr. Grosh and Mrs. Weaver voting no. The original motion to keep Support Staff at 1.8% passes 7-2 with Mr. Holgate and Ms. Grosh voting no.

Other Recommended Actions

- On motion by Mrs. Stephens and seconded by Dr. Smith the approval of the Secretary’s minutes of the Board Work Session Meeting on May 14, 2020 and the regular meeting of the Board of School Directors on May 21, 2020. Motion passes 9-0.
- On motion by Mrs. Stephens and seconded by Mr. Holgate to approve of the 2020/2021 Final General Fund Budget in the amount of \$103,404,565 and a millage rate of 15.5399 as presented on form PDE-2028. Motion passes 7-2 with Mr. Grosh and Mrs. Weaver voting no.
- On motion by Mrs. Carroll and seconded by Mrs. Stephens to Recommend adoption of the Resolution Implementing Homestead and Farmstead Exclusions for the 2020/2021 Fiscal Year as required under the Taxpayer Relief Act. Motion passes 9-0.
- On motion by Dr. Smith and seconded by Mrs. Stephens the approval of the Resolution for Commitment Fund Balance. Motion passes 9-0.
- On motion by Mrs. Carroll and seconded by Mrs. Hentz the approval of the Addendum to Manheim Township School District (MTSD) Transportation Contract. Motion passes 9-0.
- On motion by Mrs. Carroll and seconded by Mrs. Weaver to approve a declaration that the District Superintendent and Assistant District Superintendent have met the agreed upon objective performance standards established pursuant to the Public School Code. Motion passes 9-0.
- On motion by Dr. Smith and seconded by Mrs. Stephens the approval of the Manheim Township School District Athletic Health & Safety Plan permitting all sports to operate during the COVID-19 Disaster Emergency while ensuring the safety and health of employees, athletes, and the public; Guidelines subject to change given additional information from the PA Department of Education. Motion passes 9-0.

Superintendent’s Report

- Dr. Felty shared highlights of the 2019-2020 school year and thanked the Manheim Township staff for working hard to move to an online platform.
- Due to the pandemic, we were unable to celebrate our retirees. All of these retirees have been invited to attend either our September or October Board meeting. Dr. Felty shared all of our retirees and years of service.

New Business

- No new business

Board Member Reports

- Student Representatives – Mrs. Rivera spoke on behalf of our students: thanks to our School Board for all their hard work in making the end of school year memorable. Thank you for how welcoming it was to be the School Board Reps.
- Mrs. Carroll – Schaeffer drive-thru celebrating the end of school year was successful. Envisions Camp will be opening June 29th.
- Ms. Grosh – PSBA list was sent to the School Board Members which included a summary of the Task Force recommending resources for the upcoming 2020-2021 school year. Landis Run Intermediate held a successful drive-thru for the end of school year.

- Mr. Grosh – no report.
- Mrs. Hentz – was unable to attend Lancaster County Academy graduation however, reminds the importance of the Academy; thank you to all the staff at Reidenbaugh for a successful end of school year.
- Mr. Holgate – Bucher drive thru was successful for current students and graduating seniors; MT Parks and Recreation is in the process of selecting a new commissioner to fill a vacancy.
- Mrs. Rivera – June Board Meeting of the IU13 was held last evening. They have officially purchased the Burgard Elementary in Manheim Central. The healthcare plan was voted on for IU13 staff. FBI Clearances can be obtained at the IU13 for Manheim Township staff. Manheim Township Middle School updates were provided for end of year celebrations.
- Dr. Smith – MT Parks and Rec – Overlook Pool opened today with testing of staff; MTHS highlights for end of year events.
- Mrs. Stephens – LCCTC Tech Connect newsletter will be forwarded. End of school events were shared.
- Mrs. Weaver – MTEF Red White and BlueStreak 5K went well. Nitrauer end of year drive-thru was a success.
- No comments

**Citizens’
Comments**

Adjournment

Mrs. Carroll moved and Ms. Grosh seconded a motion to adjourn the meeting at approximately 8:57pm.
Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer R. Davidson, Secretary