

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office**

**May 21, 2020**

**7:00 p.m.**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:03 p.m. School Directors present via ZOOM were Janet Carroll, Sara Grosh, Stephen Grosh, JoAnn Hentz, Curtis Holgate, Nikki Rivera, Joyce Stephens and April Weaver. Dr. Robin Felty, Superintendent and Jennifer Davidson, Board Secretary were also present via ZOOM.

Absences: John Smith, School Director

As noted in the announcements listed below, visitors are participating via livestream. At this time, the district does not have visitors logged into the official school board guestbook, however, participants are noted in the public comment section of the minutes. A quorum was present via livestream, and due notice had been published.

**Pledge of Allegiance**

Mrs. Rivera led the assembly in the Pledge of Allegiance.

**Announcements**

- Due to state and federal mandates, tonight's Board Meeting is being held virtually. Our website holds the following information in preparation for tonight's virtual board meeting. We have advertised our meetings in multiple locations, informing the public about our virtual nature of these meetings. And our administration has spent much time preparing for these meetings to be online and secure. With our continued goal to keep the public informed about all items discussed during our meetings, we have ensured a mechanism for allowing our community to view and participate in the meeting via live streaming and a procedure to offer comment if desired. We are also making the recorded meeting available upon request until the minutes are approved at the May 21 Board Meeting. This is our typical procedure for the recorded meetings.
- Just a reminder for our board members that leaving our microphones on mute makes hearing the speaker easier for everyone. We will be using our raised hand button so that everyone may speak in turn and have the virtual floor. Please be sure to turn off the raised hand when you've finished your comments and press MUTE. When we vote, we will use the YES and NO buttons and I'll be sure to say the tally of YESs and NOs aloud for all to hear.

**Presentations:**

- Mrs. Smith honored Employee of the Month Jessica Hartzell, Life Skills teacher at Reidenbaugh Elementary
- Mrs. Resh honored Employee of the Month Georgia Shekard, paraeducator at Manheim Township Middle School
- Mrs. Robbins presented the 2020/21 Budget

**Roll Call Vote**

Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

**Manheim Township Citizens**

Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.

- Paul Davis spoke regarding the budget (read by Mrs. Rivera)

<b>Comments</b>	<ul style="list-style-type: none"> <li>• Mark Oles spoke regarding the budget (read by Mrs. Rivera)</li> <li>• Jessica Kahler spoke regarding the budget (read by Mrs. Rivera)</li> <li>• Carrie Briggs-Heinsey spoke regarding the budget (read by Mrs. Rivera)</li> <li>• MaryBeth Oles spoke regarding the budget (read by Mrs. Rivera)</li> </ul>
<b>Approval/Modification of Agenda</b>	<p>Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.</p>
	<p>On motion by Joyce Stephens and seconded by Janet Carroll, the agenda passes 8-0.</p>
<b>Consent Agenda</b>	<p>On motion by JoAnn Hentz and seconded by Janet Carroll the consent agenda passes 8-0 with ITEM C being pulled by Curtis Holgate.</p> <ul style="list-style-type: none"> <li>A. Recommend approval of the Treasurer’s Report</li> <li>B. Recommend approval of the Personnel Report</li> <li>C. Approve the Lancaster County Academy Proposed Budget for 2020-2021 (ITEM PULLED)</li> <li>D. Approve the financial institutions for investment transactions during the 2020-2021 School Year</li> <li>E. Approve participation in cooperative purchasing agreements as listed</li> <li>F. Approve contract with River Rock</li> <li>G. Approve the resolution appointing the Chief Operating Officer as the district tax collector for the 2020-21 school year</li> <li>H. Recommend approval to appoint the Chief Operating Officer as Manheim Township School Board Treasurer, effective July 1, 2020 through June 30, 2021 for a one-year term. There is no compensation for this position</li> <li>I. Approve a 0% salary/wage increase for the following employee groups: Contracted positions (Superintendent, Assistant Superintendent &amp; Chief Operating Officer] Act 93 Administration Act 93 Specialists Support Staff</li> <li>J. Approve the Class of 2020 list of graduates</li> <li>K. First reading of the following policies with final approval in June: Policy 006.1 – Attendance at Meetings Via Electronic Communications Policy 626 - Federal Fiscal Compliance</li> </ul>
<b>Items Pulled for Consideration</b>	<ul style="list-style-type: none"> <li>• On motion by JoAnn Hentz and seconded by Joyce Stephens to approve the approval of the Lancaster County Academy Proposed Budget for 2020-2021. Curtis Holgate asked to recuse himself from the vote. Motion passes 7-0.</li> </ul>
<b>Other Recommended Actions</b>	<ul style="list-style-type: none"> <li>• Janet Carroll moved and Joyce Stephens seconded the approval of the Secretary’s minutes of the April 9, 2020 Board Work Session and the regular meeting of the Board of School Directors on April 16, 2020. Motion passes 8-0.</li> <li>• Joyce Stephens moved and Sara Grosh seconded the approval of the Proposed Final 2020-2021 General Fund Budget at a 1.5% increase. Motion passes 6-2 with Mr. Grosh and Mrs. Weaver voting no.</li> <li>• On motion by Joyce Stephens and seconded Curtis Holgate by to appoint and approve Janet Carroll, Sara Grosh, JoAnn Hentz as the voting delegates for the PSBA Delegate Assembly on November 7, 2020. Motion carries 8-0.</li> <li>• On motion by Janet Carroll and seconded by Stephen Grosh the removal of non-recurring items costing more than \$50,000 from the Consent Agenda into Other Recommended Actions. Motions passes 8-0.</li> </ul>
<b>Superintendent’s Report</b>	<ul style="list-style-type: none"> <li>• Dr. Felty shared that the final school day is Friday, June 5<sup>th</sup>. Online lessons have been ongoing. Teleservices and supports have been afforded to students and their families.</li> </ul>

- Dr. Felty provided an update for the lunch program. 20,363 meals have provided to students since the shut-down of the state. Thank you to the Food Services Department for their work!
- Thank you to Brethren Village for their recognition of the Class of 2020. Signs were made for each graduate of 2020 and placed around their campus.
- Dr. Felty thanked the planning committee for the 2020 Commencement plans. Mrs. Niemi provided details for the two-day event. June 4<sup>th</sup> is a virtual graduation. June 6<sup>th</sup> is a semi-virtual awarding of diplomas.

**New Business**

- Mrs. Stephens would like to discuss the Mandate Reform Resolution that has been presented by PSBA at the next board meeting.

**Board Member Reports**

- Student Representatives – Student Council held a TikTok contest; remote learning has been a success.
- Mrs. Carroll – Envisions has not made a formal decision regarding camp; Payroll Protection Plan was received to be able to continue to pay staff; Senior Awards were presented virtually two scholarships; Schaeffer last PTO meeting was last week. 4<sup>th</sup> graders will be having a drive-thru on June 2<sup>nd</sup> for move-up day; congratulations to the Let There Be Light video last evening.
- Ms. Grosh – LRIS PTO placed links to the School Board meetings; PSBA has done a nice job communicating and providing resources during this time;
- Mr. Grosh – Neff newsletter will be forwarded.
- Mrs. Hentz – LCA met on the 22<sup>nd</sup> of April. There has not been an update as of yet.
- Mr. Holgate – LCA graduation will be June 6<sup>th</sup> at Manheim Central; Manheim Township Board of Commissioners are facing similar revenue shortfalls.
- Mrs. Rivera – LLIU13 Board meeting was held last evening; Mrs. Rivera will be the PSBA Delegate for the LLIU13; Middle School Virtual miniThon will be next week. June 1<sup>st</sup> will be the reveal of the donation amount.
- Dr. Smith (shared by Nikki Rivera) – no update for MT Parks & Rec; High School Senior Awards Ceremony was last evening; Let There Be Light was also last evening.
- Mrs. Stephens – LCCTC are also holding a virtual graduation ceremony; enrollment is at 91% capacity for next year; Brecht update was provided
- Mrs. Weaver – MTEF spring 2020 grant cycle deadline has been postponed to August; 5K and Fun Run has been moved to a virtual 5k & Fun Run; Thank-A-Teacher is still ongoing with applications located on their website; Nitrauer held a student drive-thru.

**Citizens' Comments**

- Mark and MaryBeth Oles spoke regarding the budget.

**Adjournment**

Janet Carroll moved and Joyce Stephens seconded a motion to adjourn the meeting at approximately 8:40pm.

Voice vote with all members present voting aye. Motion carried.

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Nikki Rivera, President

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Jennifer R. Davidson, Secretary