

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office
December 12, 2019
7:00 p.m.**

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:01 p.m. School Directors present were Janet Carroll, Sara Grosh, Stephen Grosh, JoAnn Hentz, Curtis Holgate, Nikki Rivera, Joyce Stephens and April Weaver. Also present were Dr. Robin Felty, Superintendent; and Jennifer Davidson, Board Secretary.

Absences: Dr. John Smith

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Pledge of Allegiance	Mrs. Rivera led the assembly in the Pledge of Allegiance.
Announcements	<ul style="list-style-type: none">• This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.• The Board held an Executive Session prior to this evening's board meeting. An Executive Session was held to discuss the employment, appointment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee. Also for reviewing and discussing agency business with our legal counsel to receive legal advice which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.• The School Board will reconvene with the Manheim Township Board of Commissioners after their Reorganization Meeting in January.
Presentations:	<ul style="list-style-type: none">• Mrs. Edwards presented the Schaeffer employee of the month, Cindy Berlot.• Schaeffer 4th grade choir shared a winter song with the School Board.• Mr. Darkey gave an update on the Middle School Construction Update.• Mr. Wildasin with Boyer & Ritter presented the 2018-19 Audited Financial Statements.
Roll Call Vote	Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
Manheim Township Citizens Comments	Mrs. Rivera invited citizens in the audience to comment on any item on the agenda. No comments
Approval/Modification of Agenda	Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.

On motion by Mrs. Stephens and seconded by Mrs. Carroll, the agenda passes 9-0.

Consent Agenda

On motion by Mrs. Stephens and seconded by Mrs. Hentz the consent agenda passes 9-0.

- A. Recommend approval of the Treasurer’s Report
- B. Recommend approval of the Personnel Report
- C. Approve the proposal to allow Manheim Township Educational Foundation Community Partners and Orthopedic Associates of Lancaster to enter into a Premier Sponsor Advertising Package for 3-years and a total package price of \$12,500
- D. Appoint the position of Business Manager as representative to the Lancaster-Lebanon Joint Authority to serve a five-year term beginning January 1, 2020
- E. Approve the lease agreement to continue to lease space at the Lancaster Airport
- F. Approve the proposed School District Calendar for the 2020-2021 school year
- G. Approve the submission of the Act 80 Exception Request for the 2020-2021 school year to the Pennsylvania Department of Education
- H. Approve the recommended field trips
- I. Second reading and final approval of the following policies:
 - Policy 805 – Emergency Preparedness
 - Policy 805.1 – Relations with Law Enforcement Agencies (NEW)
 - Policy 805.2 – School Security Personnel (NEW)
 - Policy 807 – Opening Exercises/Flag Displays
 - Policy 810 – Transportation
 - Policy 810.2 – Video/Audio Recording
 - Policy 811 – Bonding
 - Policy 812 – Property and Liability Insurance
 - Policy 813 – Employee Insurance
 - Policy 814 – Copyright Material
- J. First reading of the following policies with final approval in January:
 - Policy 705 - Facilities and Workplace Safety
 - Policy 810.3 – School Vehicle Drivers (NEW)
 - Policy 815 – Acceptable Use of Electronic Resources
 - Policy 815.1 – Employee Use of Electronic Devices
 - Policy 818 – Contracted Services
 - Policy 819 – Suicide Awareness, Prevention and Response
 - Policy 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
 - Policy 825 – State Mandate Waivers
 - Policy 828 – Fraud
 - Policy 830 – Breach of Computerized Personal Information

Items Pulled for Consideration

- No items pulled

Other Recommended Actions

- Mrs. Carroll moved and Mrs. Hentz seconded the approval of the Secretary’s minutes of the November 14, 2019 Board Work Session and the regular meeting of the Board of School Directors on November 21, 2019. Motion passes 9-0.
- Mr. Grosh moved and Mrs. Stephens second the acceptance of the 2018-19 audited financial statements. Motion passes 9-0.
- Mrs. Stephens moved and Mrs. Carroll seconded to approve the Resolution authorizing Proposed Preliminary 2020/2021 Budget Display and Advertising and Authorizing Referendum Exception(s). Motion passes 9-0.

Superintendent’s Report

- Dr. Felty provided an update on the ongoing lawsuit with Tax Collector, Patricia Kabel. The Commonwealth has accepted the District appeal and the hearing will be held in April or

September. Additional information will be provided to the community as it is available and will be posted on the district website.

New Business

- No report

Board Member Reports

- Student Representatives – Winter Sports have started. MTPA held the fall play in November which was a great success. Holiday Spirit Week is next week.
- Mrs. Carroll – Envision met this week and ratified the agreement that was approved by the School Board the following month. Summer Camp is currently being planned. An update was given on Schaeffer Elementary. Welcome to the new School Board Members.
- Mrs. Grosh – discussion was held regarding what Board Members would like Mrs. Grosh to report on for PSBA. Landis Run update was provided.
- Mr. Grosh – no report.
- Mrs. Hentz – no report for LCA. Discussed participation with LCA and Manheim Township. An update was given regarding Reidenbaugh Elementary.
- Mr. Holgate – MT Board of Commissioners will be seating a few new commissioners at the beginning of the school year. Bucher Elementary update was given.
- Mrs. Rivera – LLIU13 presented Community Schools. An update was given regarding the Middle School happenings.
- Dr. Smith – absent. No report.
- Mrs. Stephens – LCCTC Reorganization Meeting was held on Monday. Currently working on a dual enrollment agreement with Penn College of Technology. English Language Teachers will now be LLIU13 employees to provide consistency and additional trainings. Applications for 2021 will be done online this year. The Budget was approved. The Annual Report was provided to each Board Member. No report on Brecht Elementary.
- Mrs. Weaver – MTEF approved 14 grants in November totaling over \$77,000. Extraordinary Give received over \$10,000 in donations. Education Forecast Breakfast is in April with a topic of Trauma Informed Care. Nitrauer Elementary update was provided.

Citizens' Comments

- No comments.

Adjournment

Mrs. Stephens moved and Mrs. Carroll seconded a motion to adjourn the meeting at approximately 8:11 pm.

Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer R. Davidson, Secretary