

**Manheim Township School District  
Board of School Directors  
December 12, 2019  
7:00 PM  
District Office**

*Our Mission: Nurture and Challenge for Success*

**AGENDA**

- |      |  |                                  |
|------|--|----------------------------------|
| 7:00 | 1. Call to Order   | Mrs. Rivera – Board<br>President |
|      | 2. Pledge of Allegiance  | Mrs. Rivera                      |
|      | 3. Announcements   | Mrs. Rivera                      |
|      | 4. Presentations:  |                                  |
|      | • Schaeffer Employee of the Month – Cindy Berlot, Building Aide  | Mrs. Edwards, Principal          |
|      | • Schaeffer 4th Grade Choir  | Mrs. Edwards & Mrs.<br>Chew      |
|      | • Middle School Construction Update  | Mr. Darkey, Project<br>Manager   |
|      | • 2018-19 Audited Financial Statements   | Mr. Wildasin, Boyer &<br>Ritter  |
|      | 5. Roll call vote: Unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.   | Mrs. Rivera<br>Information       |
|      | 6. Manheim Township citizens’ comments on consent agenda items<br><i>(School Board Policy #903 states that, “Each statement made by a participant shall be limited to five minutes duration. No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard.”)</i>       | Mrs. Rivera                      |
|      | 7. Recommend approval of Board of School Directors Agenda/Agenda Modification for this evening.  | Mrs. Rivera<br>Action            |
|      | 8. Consent Agenda<br><i>Items listed under the Consent Agenda section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed</i> | Mrs. Rivera<br>Action            |

*from the Consent Agenda. Items removed from the Consent Agenda will be moved to agenda section “Items Pulled for Consideration”.*

- A. Recommend approval of the Treasurer’s Report ([attachment](#))
- B. Recommend approval of the Personnel Report ([cover](#)) ([personnel](#))([unpaid](#))
- C. Approve the proposal to allow Manheim Township Educational Foundation Community Partners and Orthopedic Associates of Lancaster to enter into a Premier Sponsor Advertising Package for 3-years and a total package price of \$12,500 ([cover](#)) ([agreement](#)) ([FAQ](#))
- D. Appoint the position of Business Manager as representative to the Lancaster-Lebanon Joint Authority to serve a five-year term beginning January 1, 2020
- E. Approve the lease agreement to continue to lease space at the Lancaster Airport ([cover](#)) ([agreement](#))
- F. Approve the proposed School District Calendar for the 2020-2021 school year ([cover](#)) ([calendar](#))
- G. Approve the submission of the Act 80 Exception Request for the 2020-2021 school year to the Pennsylvania Department of Education ([cover](#))
- H. Approve the recommended field trips ([cover](#)) ([attachment](#))
- I. Second reading and final approval of the following policies:
  - Policy 805 – Emergency Preparedness ([cover](#)) ([policy](#))
  - Policy 805.1 – Relations with Law Enforcement Agencies (NEW) ([cover](#)) ([policy](#))
  - Policy 805.2 – School Security Personnel (NEW) ([cover](#)) ([policy](#))
  - Policy 807 – Opening Exercises/Flag Displays ([cover](#)) ([policy](#))
  - Policy 810 – Transportation ([cover](#)) ([policy](#))
  - Policy 810.2 – Video/Audio Recording ([cover](#)) ([policy](#))
  - Policy 811 – Bonding ([cover](#)) ([policy](#))
  - Policy 812 – Property and Liability Insurance ([cover](#)) ([policy](#))
  - Policy 813 – Employee Insurance ([cover](#)) ([policy](#))
  - Policy 814 – Copyright Material ([cover](#)) ([policy](#))
- J. First reading of the following policies with final approval in January:
  - Policy 705 - Facilities and Workplace Safety ([cover](#)) ([policy](#))
  - Policy 810.3 – School Vehicle Drivers (NEW)([cover](#)) ([policy](#))
  - Policy 815 – Acceptable Use of Electronic Resources ([cover](#)) ([policy](#))
  - Policy 815.1 – Employee Use of Electronic Devices ([cover](#)) ([policy](#))
  - Policy 818 – Contracted Services ([cover](#)) ([policy](#))
  - Policy 819 – Suicide Awareness, Prevention and Response ([cover](#)) ([policy](#))
  - Policy 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) ([cover](#)) ([policy](#))
  - Policy 825 – State Mandate Waivers ([cover](#)) ([policy](#))
  - Policy 828 – Fraud ([cover](#)) ([policy](#))
  - Policy 830 – Breach of Computerized Personal Information ([cover](#)) ([policy](#))

9. Items Pulled for Consideration Mrs. Rivera  
Action
10. Other Recommended Actions Mrs. Rivera  
Action
- A. Recommend approval of the Secretary’s minutes of the Board Work Session Meeting on November 14, 2019 ([minutes](#)) and the regular meeting of the Board of School Directors on November 21, 2019 ([minutes](#)).
  - B. Approve the acceptance of the 2018-19 audited financial statements ([cover](#))([letter](#))([report](#))
  - C. Approve Resolution authorizing Proposed Preliminary 2020/2021 Budget Display and Advertising and Authorizing Referendum Exception(s) ([cover](#)) ([resolution](#))
11. Superintendent Report Dr. Felty  
Information
12. New Business Mrs. Rivera  
*“Items brought forward under new business will not be acted upon until the next School Board Meeting to allow School Board members to have sufficient information and to allow opportunities for public comment”.*
13. Board Member Reports Mrs. Rivera  
Information
- A. Student Representatives – Luke Welch, Henry Gingrich
  - B. Janet Carroll – Envisions/Schaeffer Elementary
  - C. Sara Grosh – PSBA/LRIS
  - D. Stephen Grosh – Neff Elementary
  - E. JoAnn Hentz – Lancaster County Academy/Reidenbaugh Elementary
  - F. Curtis Holgate – MT Board of Commissioners/Bucher Elementary
  - G. Nikki Rivera – Intermediate Unit #13/MTMS
  - H. John Smith – MT Parks and Recreation/MTHS
  - I. Joyce Stephens – LCCTC/Brecht Elementary
  - J. April Weaver – MTEF/Nitrauer Elementary
14. Manheim Township citizens' comments Mrs. Rivera  
*We value community input and welcome residents of Manheim Township School District to come to the microphone with comments for the good of the whole. As outlined in Policy #903 (posted on the sign-in table, and on our school district website), please state your name and address, complete your comment within five (5) minutes, and please understand that, as a general rule, the Board will not engage in discussion at this time. If your comment requires a follow-up, the appropriate district employee or Board member will contact you. In addition, residents may submit questions in writing to Mrs. Davidson, our Board Secretary, at [jrd@mtwp.net](mailto:jrd@mtwp.net).*
15. Adjournment Mrs. Rivera