

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

District Office

April 18, 2019

7:00 p.m.

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Steve Grosh, JoAnn Hentz, Curtis Holgate, Nikki Rivera, John Smith, and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absences: Bill Murry (Board Member)

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Pledge of Allegiance

Mrs. Rivera led the assembly in the Pledge of Allegiance.

Announcements

- This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.
- The Board of School Directors of Manheim Township School District held an Executive Session before this evening's meeting for the purpose of consulting with our legal counsel or other professional advisors regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.
- Community Conversations was held this past Saturday with Mrs. Stephens and Mrs. Carroll
- Roseanne Myers will be continuing to collect spring cleaning items to be distributed among Manheim Township families until April 24th.

Presentations:

- Mrs. Smith presented the April Employee of the Month – Kelli Eachus, Reading Specialist at Reidenbaugh Elementary.
- Mrs. Smith introduced the Reidenbaugh Elementary Students who shared a selection from Annie Jr.
- Mrs. Oberle shared the donation of Go-Bucket kits from Lowe's. Lowe's donated enough Go-Bucket kits for every classroom in each building in Manheim Township School District.
- High School and Middle School THON videos and totals were shared with the board.
- Mrs. Robbins gave a budget presentation.

Roll Call Vote

Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

Manheim Township Citizens Comments

Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.

No comments

Approval/Modification of Agenda

Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.

On motion by Mrs. Stephens and seconded by Mr. Grosh, the agenda passes 8-0.

Consent Agenda

On motion by Mr. Anderson and seconded by Mrs. Carroll, the consent agenda passes 8-0 with Item P being pulled by Mr. Anderson.

- A. Treasurer's Report
- B. Personnel Report
- C. Recommend approval of two Resolutions:
 - Resolution Supporting Statewide Cyber Charter School Funding Reform
 - Resolution Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs
- D. Approve the 2019-20 Lancaster-Lebanon IU13 General Operating Budget
- E. Grant approval to acknowledge PlanCon Part K approval letter and appended materials so that they are entered into the School Board meeting minutes, as required by the PA Department of Education (PDE)
- F. Approve the new HS Science elective course, Honors Astronomy, and make it available to students beginning with the 2019-20 school year
- G. Approve the new LRIS courses, STEM 5 & 6, and make them available to students beginning with the 2019-20 school year
- H. Approve the name change from Study Skills to College & Career Readiness 7 beginning with the 2019-20 school year
- I. Approve the revised K-6 Social Studies curriculum, and make it available to students beginning with the 2019-20 school year
- J. Approve the purchase of new Circuit Training Equipment for the high school, and make it available to students beginning with the 2019-20 school year
- K. Approve the new supplemental texts for 5th grade Humanities and their purchase for the 2019-20 school year
- L. Approve the new supplemental text for 10th grade English and its purchase for the 2019-20 school year
- M. Approve the new text for Honors American Studies and its purchase for the 2019-20 school year
- N. Approve the new text for IB Music and its purchase for the 2019-20 school year
- O. Recommend approval of the attached field trips
- P. Award the Brecht Resurfacing of Bituminous Paving to B.R. Kreider & Son, Inc., the firm with the low quote meeting specifications in amount of \$128,765.00 ITEM PULLED
- Q. Second reading and final approval of the following policies:
 - Policy 126 – Class Size
 - Policy 204 – Attendance
 - Policy 222 – Tobacco/Nicotine/Nicotine Delivery Devices
 - Policy 226 – Searches
 - Policy 311 – Reduction of Staff
 - Policy 314 – Physical Examination
 - Policy 314.1 – HIV Infection
 - Policy 316 – Nontenured Employees ELIMINATION
 - Policy 317 – Conduct/Disciplinary Procedures
 - Policy 317.1 – Educator Misconduct
 - Policy 318 – Penalties for Tardiness
 - Policy 319 – Outside Activities
 - Policy 320 – Freedom of Speech in Nonschool Settings

- Policy 321 – Political Activities
- Policy 322 – Gifts
- Policy 323 – Tobacco
- Policy 324 – Personnel Files
- Policy 325 – Dress and Grooming
- Policy 326 – Complaint Process
- Policy 328 - Compensation Plans/Salary Schedules

- R. First reading of the following policies with final approval in May:
 - Policy 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
 - Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities
 - Policy 104 – Nondiscrimination/Discriminatory Harassment – Employee Practices
 - Policy 330 – Overtime
 - Policy 331 – Job Related Expenses
 - Policy 332 – Working Periods
 - Policy 333 – Professional Development
 - Policy 334 – Sick Leave
 - Policy 335 – Family and Medical Leaves
 - Policy 336 – Personal Necessity Leave
 - Policy 337 – Vacation
 - Policy 338 – Sabbatical Leave
 - Policy 338.1 – Compensated Professional Leaves
 - Policy 339 – Uncompensated Leave
 - Policy 340 – Responsibility for Student Welfare
 - Policy 341 – Benefits for Part-Time Employees
 - Policy 342 – Jury Duty
 - Policy 343 – Paid Holidays
 - Policy 346 – Workers’ Compensation - ELIMINATE
 - Policy 351 – Drug and Substance Abuse
 - Policy 707 – Use of School Facilities
 - Policy 904 – Public Attendance at School Events

Items Pulled for Consideration

- On motion by Mr. Anderson and seconded by Mrs. Carroll, Mr. Anderson discussed the purpose of pulling Item P is due to there only being one bid for the project. After discussion from the board, the board approves Item P 8-0.

Other Recommended Actions

- Mr. Anderson moved and Mrs. Carroll seconded the approval of the Secretary’s minutes of the March 14, 2019 Board Work Session and the regular meeting of the Board of School Directors on March 21, 2019. Motion passes 8-0.

Superintendent’s Report

- Dr. Felty provided an update on the local tax collector lawsuit.
- PSSA testing is underway.
- School is not in session Friday, April 19th and Monday, April 22nd for Spring Break.

New Business

Board Member Reports

- Student Representatives – Clash of the Classes will be held in late May; Spring sports are going well; Vietnam Veterans were at the high school last week.
- IU13 – presentation by Dr. Carolyn Bruey for a revenue program called Autism Solutions;
- Manheim Township Commissioners – zoning hearing
- Lancaster County Academy – meet next Wednesday.
- LCCTC – spent time in new construction lab; discussed energy and lighting changes

**Other Board
Member
Reports**

- Envisions – enrollment for camp and fall session is going well; camp for those entering K-8 (not pre-school); Envisions scholarship will be presented at the Senior Awards Banquet.
- PSBA – spoke to Ryan Aument that the budget is on target.
- Manheim Township Education Foundation – MTEF breakfast was well attended; Red White and Blue 5K Fun Run is scheduled for Memorial Day; May 4th is Derby Day with most proceeds going to MTEF.
- Manheim Township Parks & Recreation – Annual plant and flower sale is April 29th from 8-12PM at the Manheim Township Library.

**Citizens’
Comments**

- Mr. Holgate spoke regarding Bucher happenings.
- Mrs. Hentz spoke regarding Reidenbaugh happenings.
- Mrs. Stephens spoke regarding Neff happenings; LCCTC Project SPARK was shared to the Board; MTEF Derby Day.
- Mr. Anderson sent out the PAC agenda; MT Art Show was shared.
- Mrs. Rivera spoke regarding Middle School happenings.
- Mr. Grosh will forward the Brecht happenings.
- Mrs. Carroll spoke regarding MTEF Breakfast; Rachel’s Challenge presentation; Schaeffer happenings and support for Positive Behavior (PBIS); recognized the art award winners that were presented last month.
- Dr. Smith spoke regarding Nitrauer happenings.

Adjournment

- Teddy Vazquez congratulated and thanked the school district regarding the extracurricular activities that the district provides.

Mr. Anderson moved and Mrs. Hentz seconded a motion to adjourn the meeting at approximately 8:19 pm.

Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer R. Davidson, Secretary