

**Manheim Township School District
Board of School Directors
May 16, 2019
7:00 PM
District Office**

Our Mission: Nurture and Challenge for Success

AGENDA

- | | | |
|------|---|--|
| 7:00 | 1. Call to Order | Mrs. Rivera – Board
President |
| | 2. Pledge of Allegiance | Mrs. Rivera |
| | 3. Announcements | Mrs. Rivera |
| | 4. Presentations: | |
| | • May Employee of the Month – Jennie Steeley, World Language
Teacher, Manheim Township Middle School | Mrs. Resh, Principal |
| | • Retiree Celebration | Dr. Felty,
Superintendent |
| | • Outreach 360 | Mrs. Niemi, Principal on
Assignment |
| | 5. Roll call vote: Unless otherwise stated, each vote taken at this meeting will be
considered a roll call vote and the secretary will record any negative votes or
abstentions. | Mrs. Rivera Information |
| | 6. Manheim Township citizens’ comments on consent agenda items
<i>(School Board Policy #903 states that, “Each statement made by a participant
shall be limited to five minutes duration. No participant may speak more than
once on the same topic, unless all others who wish to speak on that topic have
been heard.”)</i> | Mrs. Rivera |
| | 7. Recommend approval of Board of School Directors Agenda/Agenda
Modification for this evening. | Mrs. Rivera
Action |
| | 8. Consent Agenda
<i>Items listed under the Consent Agenda section of our Board Meeting Agenda
are considered to be routine and are acted on by the Board in one motion.
There is no Board discussion of these items individually prior to the Board vote
unless a member of the Board requests that a specific item be removed from the
Consent Agenda. Items removed from the Consent Agenda will be moved to
agenda section “Items Pulled for Consideration”.</i> | Mrs. Rivera
Action |
| | A. Recommend approval of the Treasurer’s Report (attachment) | |

- B. Recommend approval of the Personnel Report ([cover](#))([personnel](#))
- C. Approve the Proposed Final 2019-2020 General Fund Budget ([cover](#)) ([budget](#))
- D. Approve the Lancaster County Academy Proposed Budget for 2019-20 ([cover](#)) ([budget](#))
- E. Approve financial institutions for investment transactions during the 2019-20 School Year ([cover](#))
- F. Approve participation in cooperative purchasing agreements as listed ([cover](#))
- G. Recommend approval to appoint the Chief Operating Officer as Manheim Township School Board Treasurer, effective July 1, 2019 through June 30, 2020 for a one-year term. There is no compensation for this position ([cover](#))
- H. Approve the resolution appointing the Chief Operating Officer as the district tax collector for the 2019-20 school year ([cover](#)) ([resolution](#))
- I. Approve contract with River Rock Academy ([cover](#)) ([contract](#))
- J. Approve the list of graduates for the 2018-19 school year ([list](#))
- K. First reading of the following policies with final approval in June:
 - Policy 602 – Budget Planning ([cover](#)) ([policy](#))
 - Policy 603 – Budget Preparation ([cover](#)) ([policy](#))
 - Policy 604 – Budget Adoption ([cover](#)) ([policy](#))
 - Policy 605 – Tax Levy ([cover](#)) ([policy](#))
 - Policy 606 – Tax Collection ([cover](#)) ([policy](#))
 - Policy 606.1 – Delinquent Taxes – Attorneys’ Fees – ELIMINATE ([cover](#)) ([policy](#))
 - Policy 607 – Tuition Income ([cover](#)) ([policy](#))
 - Policy 608 – Bank Accounts ([cover](#)) ([policy](#))
 - Policy 609 – Investment of District Funds ([cover](#)) ([policy](#))
 - Policy 610 – Purchases Subject to Bid/Quotation ([cover](#)) ([policy](#))
 - Policy 611 – Purchases Budgeted ([cover](#)) ([policy](#))
 - Policy 612 – Expenses Not Budgeted ([cover](#)) ([policy](#))
 - Policy 613 – Cooperative Purchasing ([cover](#)) ([policy](#))
 - Policy 235.2 – Surveys ([cover](#)) ([policy](#))
- L. Second reading and final approval of the following policies:
 - Policy 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices ([cover](#)) ([policy](#))
 - Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities ([cover](#)) ([policy](#))
 - Policy 104 – Nondiscrimination/Discriminatory Harassment – Employee Practices ([cover](#)) ([policy](#))
 - Policy 330 – Overtime ([cover](#)) ([policy](#))
 - Policy 331 – Job Related Expenses ([cover](#)) ([policy](#))
 - Policy 332 – Working Periods ([cover](#)) ([policy](#))
 - Policy 333 – Professional Development ([cover](#)) ([policy](#))
 - Policy 334 – Sick Leave ([cover](#)) ([policy](#))
 - Policy 335 – Family and Medical Leaves ([cover](#)) ([policy](#))
 - Policy 336 – Personal Necessity Leave ([cover](#)) ([policy](#))
 - Policy 337 – Vacation ([cover](#)) ([policy](#))
 - Policy 338 – Sabbatical Leave ([cover](#)) ([policy](#))

- Policy 338.1 – Compensated Professional Leaves ([cover](#)) ([policy](#))
- Policy 339 – Uncompensated Leave ([cover](#)) ([policy](#))
- Policy 340 – Responsibility for Student Welfare ([cover](#)) ([policy](#))
- Policy 341 – Benefits for Part-Time Employees ([cover](#)) ([policy](#))
- Policy 342 – Jury Duty ([cover](#)) ([policy](#))
- Policy 343 – Paid Holidays ([cover](#)) ([policy](#))
- Policy 346 – Workers’ Compensation - ELIMINATE([cover](#)) ([policy](#))
- Policy 351 – Drug and Substance Abuse ([cover](#)) ([policy](#))
- Policy 707 – Use of School Facilities ([cover](#)) ([policy](#))
- Policy 904 – Public Attendance at School Events ([cover](#)) ([policy](#))

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| 9. | Items Pulled for Consideration | Mrs. Rivera
Action |
| 10. | Other Recommended Actions | Mrs. Rivera
Action |
| | A. Recommend approval of the Secretary’s minutes of the Board Work Session Meeting on April 11, 2019 (minutes) and the regular meeting of the Board of School Directors on April 18, 2019 (minutes). | |
| 11. | Superintendent Report | Dr. Felty
Information |
| 12. | New Business | Mrs. Rivera |
| | <i>“Items brought forward under new business will not be acted upon until the next School Board Meeting to allow School Board members to have sufficient information and to allow opportunities for public comment”.</i> | |
| 13. | Board Member Reports | Mrs. Rivera
Information |
| | A. Student Representatives – Sophie Ilkhanoff and Zack Brubaker | |
| | B. Intermediate Unit #13 – Nikki Rivera | |
| | C. Manheim Township Commissioners – Curtis Holgate | |
| | D. Lancaster County Academy – JoAnn Hentz | |
| | E. Lancaster County Career and Technology Center – Joyce Stephens | |
| | F. Envisions – Janet Carroll | |
| | G. PSBA/Legislative Report – Mark Anderson | |
| | H. Manheim Township Educational Foundation – Bill Murry | |
| | I. Parks and Recreation Department – John Smith | |
| 14. | Other Board Member Reports | Mrs. Rivera |
| 15. | Manheim Township citizens' comments | Mrs. Rivera |
| | <i>We value community input and welcome residents of Manheim Township School District to come to the microphone with comments for the good of the whole. As outlined in Policy #903 (posted on the sign-in table, and on our school district website), please state your name and address, complete your comment within five (5) minutes, and please understand that, as a general rule, the Board will not engage in discussion at this time. If your comment requires a follow-up, the appropriate district employee or Board member will contact you. In</i> | |

addition, residents may submit questions in writing to Mrs. Davidson, our Board Secretary, at jrd@mtwp.net.

16. Adjournment

Mrs. Rivera