

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office
March 14, 2019
7:00 p.m.**

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith and Joyce Stephens (VIA TELEPHONE). Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absences:

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Announcements

- This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.
- Before this evening's meeting, there was an Executive Session held to discuss the employment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee.
- Thank you to Mr. Grosh and Mrs. Stephens for joining Mrs. Rivera to meet with the Manheim Township Board of Commissioners.
- Mrs. Rivera is providing a laundry basket for cleaning supplies to be filled by Board Members during March and April for the Manheim Township Social Services Fund.
- Millersville University emailed the School Board about the Odyssey of the Mind National teams from Manheim Township School District.
- Dr. Felty shared that Remington Vernick Engineers presentation for Demographic Study will be moved to April 11, 2019. It is revised on the website and on this evening's agenda.

Presentations:

- Mr. Darkey gave an update on the new Middle School
- Mr. Lichtenwalner gave an overview of the District-Wide Telephone Software Upgrades that are corresponding with item #7
- Dr. Felty reviewed the March Bus Driver Updates

**Discussion Items
– no action taken
at this meeting**

- Approve transfer of \$1,067,095 from General Fund to the Capital Reserve Fund during the 2018-19 fiscal year
- Accept the Multi-Year Plan and grant authorization to develop specifications for the 2019 projects
- Approve the phone system software update to be performed by CSG Global Consulting to allow for continued security updates and support
- Approve Horst Excavating Change Order No. 611 for the Middle School Project to remediate unsuitable soils in the amount of \$589,627.34

- Approve Horst Excavating Change Order No. 608 to undercut the foundation for the Middle School Project in the amount of \$160,972.05
- Approve the pilot partnership between Manheim Township School District, NuPaths and Harrisburg University for the 2019-20 school year
- Approve the list of field trips
- Second reading and final approval of the following policies:
 - Policy 201 – Admission of Students
 - Policy 301 – Creating a Position
 - Policy 304 – Employment of District Staff
 - Policy 304.1 - Nepotism ELIMINATION
 - Policy 305 – Employment of Substitutes
 - Policy 306 – Employment of Summer School Staff
 - Policy 307 – Student Teachers/Interns
 - Policy 308 – Employment Contract/Board Resolution
 - Policy 310 – Abolishing a Position ELIMINATION
 - Policy 312 – Evaluation of Employees
 - Policy 313 – Evaluation of Employees
 - Policy 816 – Social Media
- First reading of the following policies with final approval in April:
 - Policy 126 – Class Size
 - Policy 204 - Attendance
 - Policy 222 – Tobacco/Nicotine/Nicotine Delivery Devices
 - Policy 226 – Searches
 - Policy 311 – Reduction of Staff
 - Policy 314 – Physical Examination
 - Policy 314.1 – HIV Infection
 - Policy 316 – Nontenured Employees ELIMINATION
 - Policy 317 – Conduct/Disciplinary Procedures
 - Policy 317.1 – Educator Misconduct
 - Policy 318 – Penalties for Tardiness
 - Policy 319 – Outside Activities
 - Policy 320 – Freedom of Speech in Nonschool Settings
 - Policy 321 – Political Activities
 - Policy 322 – Gifts
 - Policy 323 – Tobacco
 - Policy 324 – Personnel Files
 - Policy 325 – Dress and Grooming
 - Policy 326 – Complaint Process
 - Policy 328 – Compensation Plans/Salary Schedules

**Citizens’
Comments**

- Teddy Vazquez spoke regarding NuPaths and Harrisburg University.
- Jim Bohan spoke regarding NuPaths and Harrisburg University.
- Courtney Morton spoke regarding delaying the Remington Vernick Demographics Study.

Adjournment

Mr. Anderson moved and Mrs. Carroll seconded a motion to adjourn the meeting at approximately 9:04 pm.

Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer R. Davidson, Secretary