

**Manheim Township School District  
School Board of Directors  
Work Session  
May 9, 2019  
7:00 p.m.  
District Office**

**Our Mission: Nurture and Challenge for Success**

**AGENDA**

- |      |  |                                    |                                       |
|------|--|------------------------------------|---------------------------------------|
| 7:00 | 1. Call to order   |                                    | Mrs. Rivera, President                |
|      | 2. Pledge of Allegiance  |                                    | Mrs. Rivera, President                |
|      | 3. Announcements   |                                    | Mrs. Rivera, President                |
|      | 4. Presentations:  |                                    |                                       |
|      | • Middle School Project Update   | <i>Information Only</i>            | Mr. Darkey, Project Manager           |
|      | • Demographic Study Follow-Up  | <i>Information Only</i>            | Dr. Felty, Superintendent             |
|      | • Proposed Final Budget  | <i>Information Only</i>            | Mrs. Robbins, Chief Operating Officer |
|      | 5. May Bus Driver Updates ( <a href="#">cover</a> )  | <i>Information Only</i>            | Dr. Felty                             |
|      | 6. Approve the Proposed Final 2019-2020 General Fund Budget ( <a href="#">cover</a> ) ( <a href="#">budget</a> )   | <i>ACTION</i><br><i>2019.05.16</i> | Mrs. Robbins                          |
|      | 7. Approve the Lancaster County Academy Proposed Budget for 2019-20 ( <a href="#">cover</a> ) ( <a href="#">budget</a> )   | <i>ACTION</i><br><i>2019.05.16</i> | Mrs. Robbins                          |
|      | 8. Approve financial institutions for investment transactions during the 2019-20 School Year ( <a href="#">cover</a> )   | <i>ACTION</i><br><i>2019.05.16</i> | Mrs. Robbins                          |
|      | 9. Approve participation in cooperative purchasing agreements as listed ( <a href="#">cover</a> )  | <i>ACTION</i><br><i>2019.05.16</i> | Mrs. Robbins                          |
|      | 10. Recommend approval to appoint the Chief Operating Officer as Manheim Township School Board Treasurer, effective July 1, 2019 through June 30, 2020 for a one-year term. There is no compensation for this position ( <a href="#">cover</a> ) | <i>ACTION</i><br><i>2019.05.16</i> | Dr. Felty                             |
|      | 11. Approve the resolution appointing the Chief Operating  | <i>ACTION</i>                      | Dr. Felty                             |

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- Officer as the district tax collector for the 2019-20 school year ([cover](#)) ([resolution](#)) **2019.05.16**
12. Approve contract with River Rock Academy ([cover](#)) ([contract](#)) **ACTION** Mrs. Lefever/Mrs. Heisler  
**2019.05.16**
13. Approve the list of graduates for the 2018-19 school year (list) **ACTION** Mr. Rilatt  
**2019.05.16**
14. First reading of the following policies with final approval in June: **ACTION** Dr. Felty  
**2019.05.16**  
Policy 602 – Budget Planning ([cover](#)) ([policy](#))  
Policy 603 – Budget Preparation ([cover](#)) ([policy](#))  
Policy 604 – Budget Adoption ([cover](#)) ([policy](#))  
Policy 605 – Tax Levy ([cover](#)) ([policy](#))  
Policy 606 – Tax Collection ([cover](#)) ([policy](#))  
Policy 606.1 – Delinquent Taxes – Attorneys’ Fees – ELIMINATE ([cover](#)) ([policy](#))  
Policy 607 – Tuition Income ([cover](#)) ([policy](#))  
Policy 608 – Bank Accounts ([cover](#)) ([policy](#))  
Policy 609 – Investment of District Funds ([cover](#)) ([policy](#))  
Policy 610 – Purchases Subject to Bid/Quotation ([cover](#)) ([policy](#))  
Policy 611 – Purchases Budgeted ([cover](#)) ([policy](#))  
Policy 612 – Expenses Not Budgeted ([cover](#)) ([policy](#))  
Policy 613 – Cooperative Purchasing ([cover](#)) ([policy](#))  
Policy 235.2 – Surveys ([cover](#)) ([policy](#))
15. Second reading and final approval of the following policies: **ACTION** Dr. Felty  
**2019.05.16**  
Policy 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices ([cover](#)) ([policy](#))  
Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities ([cover](#)) ([policy](#))  
Policy 104 – Nondiscrimination/Discriminatory Harassment – Employee Practices ([cover](#)) ([policy](#))  
Policy 330 – Overtime ([cover](#)) ([policy](#))  
Policy 331 – Job Related Expenses ([cover](#)) ([policy](#))  
Policy 332 – Working Periods ([cover](#)) ([policy](#))  
Policy 333 – Professional Development ([cover](#)) ([policy](#))  
Policy 334 – Sick Leave ([cover](#)) ([policy](#))  
Policy 335 – Family and Medical Leaves ([cover](#)) ([policy](#))  
Policy 336 – Personal Necessity Leave ([cover](#)) ([policy](#))  
Policy 337 – Vacation ([cover](#)) ([policy](#))  
Policy 338 – Sabbatical Leave ([cover](#)) ([policy](#))  
Policy 338.1 – Compensated Professional Leaves ([cover](#)) ([policy](#))  
Policy 339 – Uncompensated Leave ([cover](#)) ([policy](#))  
Policy 340 – Responsibility for Student Welfare ([cover](#)) ([policy](#))

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- Policy 341 – Benefits for Part-Time Employees ([cover](#)) ([policy](#))
- Policy 342 – Jury Duty ([cover](#)) ([policy](#))
- Policy 343 – Paid Holidays ([cover](#)) ([policy](#))
- Policy 346 – Workers’ Compensation - ELIMINATE([cover](#)) ([policy](#))
- Policy 351 – Drug and Substance Abuse ([cover](#)) ([policy](#))
- Policy 707 – Use of School Facilities ([cover](#)) ([policy](#))
- Policy 904 – Public Attendance at School Events ([cover](#)) ([policy](#))

16. **Manheim Township citizens' comments:**

Ms. Rivera

*We value community input and welcome residents of Manheim Township School District to come to the microphone with comments for the good of the whole. As outlined in Policy #903 (which appears in its entirety posted on the sign-in table, and on our school district website), please state your name and address, complete your comment within five (5) minutes, and please understand that, as a general rule, the Board will not engage in discussion at this time. If your comment requires a follow-up, the appropriate district employee or Board member will contact you. In addition, residents may submit questions in writing to Mrs. Davidson, our Board Secretary, at [jrd@mtwp.net](mailto:jrd@mtwp.net).*

17. **Adjournment**

Ms. Rivera