

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office  
February 21, 2019  
7:00 p.m.**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, JoAnn Hentz, Curtis Holgate (VIA TELEPHONE), William Murry, Nikki Rivera, John Smith and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absences: Steve Grosh (Board Member)

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

<b>Pledge of Allegiance</b>	Mrs. Rivera led the assembly in the Pledge of Allegiance.
<b>Announcements</b>	<ul style="list-style-type: none"><li>• This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.</li><li>• Mrs. Stephens will be joining the group that will be meeting with the Manheim Township Board of Commissioners on February 28<sup>th</sup>.</li><li>• Dr. Felty pulled Item D from the Consent Agenda. The bids came in significantly over budget. At this time, the district will not be accepting the bids and will revisit this project at a later date.</li></ul>
<b>Presentations:</b>	<ul style="list-style-type: none"><li>• Mrs. Schaefer presented the February Employee of the Month – Dyan Branstetter, 3<sup>rd</sup> grade teacher at Brecht Elementary School.</li><li>• Mrs. Schaefer introduced the Brecht Elementary Students who shared their drumming exercise.</li><li>• Mrs. Robbins gave a Budget Presentation.</li></ul>
<b>Roll Call Vote</b>	Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
<b>Manheim Township Citizens Comments</b>	Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.  No comments
<b>Approval/Modification of Agenda</b>	Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.  On motion by Mr. Murry and seconded by Mr. Anderson, the agenda passes 8-0.
<b>Consent Agenda</b>	Dr. Felty pulled Item F Policy 311 Mr. Anderson moved for the approval of the following consent agenda items seconded by Mr. Murry. Motion

passes 8-0:

- A. Treasurer's Report
- B. Personnel Report
- C. Approve Resolution authorizing the incurrence of nonelectoral debt to refund General Obligation bonds, Series of 2014
- D. Award the High School Cafeteria Food Court Renovation Project to the following three (3) contractors based on their low bids meeting specifications for a total project cost of \$907,965.00:  
(ITEM PULLED INDEFINITELY)  
General Construction: \$725,600  
Electrical Construction: \$118,365  
Plumbing Construction: \$64,000
- E. Recommendation for Field Trip approvals
- F. First reading and final approval in March of the following policies:
  - Policy 201 – Admission of Students
  - Policy 301 – Creating a Position
  - Policy 304 – Employment of District Staff
  - Policy 304.1 – Nepotism ELIMINATION
  - Policy 305 – Employment of Substitutes
  - Policy 306 – Employment of Summer School Staff
  - Policy 307 – Student Teachers/Interns
  - Policy 308 – Employment Contract/Board Resolution
  - Policy 310 – Abolishing a Position ELIMINATION
  - Policy 311 – Reduction of Staff (ITEM PULLED)
  - Policy 312 – Evaluation of Superintendent
  - Policy 313 – Evaluation of Employees
  - Policy 816 – Social Media
- G. Second reading final approval of the following policies:
  - Policy 230 – Public Performance by Students
  - Policy 234 – Pregnant/Married Students
  - Policy 235 – Students Rights and Responsibilities
  - Policy 239 – Foreign Exchange Students
  - Policy 247 – Hazing
  - Policy 249 – Bullying/Cyberbullying
  - Policy 251 – Homeless Students

**Items Pulled for Consideration**

- Mr. Anderson moved to approve Item F Policy 311. Mrs. Stephens seconded. Dr. Felty shared PSBA recommendation and the Pennsylvania School Code. On recommendation from Dr. Felty, Mrs. Carroll moved and Mr. Murry seconded to table Policy 311 until March. Motion carries 8-0.

**Other Recommended Actions**

- Mr. Anderson moved and Dr. Smith seconded the approval of the Secretary's minutes of the January 10 2019 Board Work Session and the regular meeting of the Board of School Directors on January 17, 2019. Motion passes 8-0.

**Superintendent's Report**

- Dr. Felty shared the LCCTC Skills District USA Competition results from our Manheim Township School District.
- Dr. Felty shared the TSA Region 2 Conference results from February 9<sup>th</sup>.
- Dr. Felty gave Athletic Department Update. Our Athletic Department will be in attendance in March for a final update.
- Dr. Felty gave an update regarding the lawsuit with the tax collector. Oral arguments will be heard on March 13, 2019.

**New Business**

- None

**Board Member Reports**

- Student Representatives – EPG opened for course selections; student council is hosting a blood drive; 4Diamonds pageant raised over \$41,000; March 1 and 2<sup>nd</sup> will be THON; Spring Sports start first week of March.
- IU13 – Mrs. Rivera shared the craft from the Life Skills class that was presented at the IU13 Board Meeting. She also shared information regarding Bluetique; HR Department has 50+ job opportunities.
- Manheim Township Commissioners – continued meetings on Oregon Village.
- Lancaster County Academy – will meet next Wednesday
- LCCTC – presentation on interactive media program; clean audit; applications were due and letters have been sent regarding first choice
- Envisions – meeting was cancelled
- PSBA – no report
- Manheim Township Education Foundation – distinguished alumni suggestions; educational breakfast on April 11<sup>th</sup>; Red White and Blue 5K t-shirt design for students is currently underway; four new members have been added to the Board.
- Manheim Township Parks & Recreation – March 9<sup>th</sup> is Derby Bout; working on a schedule for lifeguard training; semi-pro football team Lancaster Cyclones will be using Weaver Road fields.

**Other Board Member Reports**

- Mr. Holgate spoke regarding Read Across America Week
- Mrs. Hentz spoke regarding student enrollment; PSBA Legislative Report
- Mrs. Stephens spoke regarding the retirements; attended the PACTA Conference
- Mr. Anderson congratulated the basketball teams; excited to attend the Engineering Day
- Mrs. Rivera spoke regarding Middle School happenings
- Mrs. Carroll spoke regarding Schaeffer happenings; PTO donations.
- Dr. Smith spoke regarding Nitrauer happenings

**Citizens' Comments**

- No comments

**Adjournment**

Mr. Murry moved and Mr. Anderson seconded a motion to adjourn the meeting at approximately 8:20 pm.

Voice vote with all members present voting aye. Motion carried.

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Nikki Rivera, President

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Jennifer R. Davidson, Secretary