

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office  
January 17, 2019  
7:00 p.m.**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry (VIA TELEPHONE), Nikki Rivera, John Smith and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absences:

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

<b>Pledge of Allegiance</b>	Mrs. Rivera led the assembly in the Pledge of Allegiance.
<b>Announcements</b>	<ul style="list-style-type: none"><li>• This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.</li><li>• Charlie Gingrich, swimming, was recognized on WGAL as the Athlete of the Week</li></ul>
<b>Presentations:</b>	<ul style="list-style-type: none"><li>• Mr. Gillis presented the January Employee of the Month – Beth Faehling, 5<sup>th</sup> grade teacher at Landis Run Intermediate School.</li><li>• Mr. Gillis presented a few 6<sup>th</sup> grade Landis Run Intermediate Students who shared a project on Scotia.</li></ul>
<b>Roll Call Vote</b>	Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
<b>Manheim Township Citizens Comments</b>	Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.  No comments
<b>Approval/Modification of Agenda</b>	Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.  On motion by Mr. Anderson and seconded by Mrs. Carroll, the agenda passes 9-0.
<b>Consent Agenda</b>	Mr. Anderson moved for the approval of the following consent agenda items seconded by Mr. Murry. Motion passes 9-0: <ul style="list-style-type: none"><li>A. Treasurer's Report</li><li>B. Personnel Report</li><li>C. Approve Resolution certifying the School District will not raise the 2019/20 tax rate by</li></ul>

- more than 2.3% (cover) (resolution)
- D. Approve the Resolution approving the Lancaster County Career & Technology Center Proposed Budget for 2019/20 (cover) (budget) (summary)
- E. Approve AIA Proposal (cover) (proposal)
- F. Approve the van purchase with COSTARS (cover) (sheet)
- G. Approve High School Title IX Consulting Contract (cover) (contract)
- H. Approve the proposed School District Calendar for the 2019-20 school year (cover) (calendar)(PULLED)
- I. Approve the submission of the Act 80 Exception Request for the 2019-20 school year to the Pennsylvania Department of Education (cover)
- J. Approve January list of field trips (cover) (list)
- K. Approve the new text for Honors College Prep Biology and its purchase for the 2019-20 school year (cover) (information)
- L. Approve the new HS Math elective course, College Prep Calculus, and make it available to students beginning with the 2019-20 school year (cover) (information)
- M. Approve the new HS English elective course, Media Literacy, and make it available to students beginning with the 2019-20 school year (cover) (information)
- N. Approve the revised Lifetime Activities course, and make it available to students beginning with the 2019-20 school year (cover) (information)
- O. Approve the revised Honors Personal Financial Literacy course, and make it available to students beginning with the 2019-20 school year (cover) (information)
- P. Approve the new HS Computer Science/Math elective course, Introduction to Python, and make it available to students beginning with the 2019-20 school year (cover) (information)
- Q. Approve the replacement texts for IB Mathematics and their purchase for the 2019-20 school year (cover) (information)
- R. Approve the supplemental text for IB Chemistry and its purchase for the 2019-20 school year (cover) (information)
- S. Approve the new HS English elective course, Honors American Studies in Context, and make it available to students beginning with the 2019-20 school year (cover) (information)
- T. Second reading final approval of the following policies:
  - Policy 217 – Graduation Requirements (cover) (policy)
  - Policy 219 – Student Complaint Process (cover) (policy)
  - Policy 221 – Dress and Grooming (cover) (policy)
  - Policy 227 – Controlled Substances/Paraphernalia (cover) (policy)
  - Policy 227.1 – Drug Testing (cover) (policy)
- U. First reading of the following policies with final approval in February:
  - Policy 203 – Immunizations and Communicable Diseases (cover) (policy)
  - Policy 203.1 – HIV Infections (cover) (policy)
  - Policy 209 – Health Examinations/Screenings (cover) (policy)
  - Policy 209.1 – Food Allergy Management (cover) (policy)
  - Policy 209.2 – Diabetes Management (cover) (policy)
  - Policy 210 – Medications (cover) (policy)
  - Policy 211 – Student Accident Insurance (cover) (policy)
  - Policy 212 – Reporting Student Progress (cover) (policy)
  - Policy 216 – Student Records (cover) (policy)
  - Policy 806 – Child Abuse (cover) (policy)

**Items Pulled for Consideration**

- On motion by Mrs. Stephens and seconded by Mr. Anderson to approve the proposed School District Calendar for the 2019-20 school year. Motion passes 9-0.

**Other Recommended**

- Mrs. Carroll moved and Mr. Grosh seconded the approval of the Secretary's minutes of the Board Reorganization Meeting on December 3, 2018 (minutes), December 3, 2018, Board Work Session

<b>Actions</b>	and the regular meeting of the Board of School Directors on December 13, 2018. Motion passes 9-0.
<b>Superintendent's Report</b>	<ul style="list-style-type: none"> <li>• Dr. Felty gave an update on the status of the lawsuits filed against the school district by the local tax collector. The information can be found on the district website.</li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Board Member Reports</b>	<ul style="list-style-type: none"> <li>• Student Representatives – no report.</li> <li>• IU13 –District Negotiations meeting will be held on January 23<sup>rd</sup> at 6PM. Please register with Mrs. Davidson or Dr. Felty if you are interested in learning about the negotiation process; the IU13 donated a book to each board member's school district in their name in honor of School Board Appreciation Month; Josh McManness from the Refugee Center and Community School Coordinator at Reynolds Middle School in Lancaster presented at the IU13 Board meeting; Legislative Breakfast is scheduled for Monday, March 11<sup>th</sup> at the IU13. Please RSVP with Mrs. Davidson and Dr. Felty; monthly newsletter was shared via email.</li> <li>• Manheim Township Commissioners – no report.</li> <li>• Lancaster County Academy – no report. LCA meets in February.</li> <li>• LCCTC – complete and return your LCCTC resolution ballot to Mrs. Davidson to return to the CTC; January meeting is next week.</li> <li>• Envisions – No January meeting; programs are running smoothly; appreciate the working relationship with MTSD to serve MTSD families and grateful for the timely assignment of Neff for summer camp.</li> <li>• PSBA – no report</li> <li>• Manheim Township Education Foundation – MTEF Board of Directors voted to award 20 grants totaling just over \$71,000; Education Forecast Breakfast will be held on April 11, 2019.</li> <li>• Manheim Township Parks &amp; Recreation – there are over 400 enrolled in the youth basketball program this year for 1<sup>st</sup> and 2<sup>nd</sup> grade; the first Roller Derby bout of 2019 is in March; interviews will be happening for lifeguards and pool staff.</li> </ul>
<b>Other Board Member Reports</b>	<ul style="list-style-type: none"> <li>• Mr. Holgate spoke regarding Bucher happenings</li> <li>• Mrs. Hentz spoke regarding Reidenbaugh happenings</li> <li>• Mr. Anderson spoke regarding the High School PAC meeting</li> <li>• Mrs. Stephens thanked the staff with the traffic flow at the HS/MS; thanked the Neff students and staff for the cards received during School Board Appreciation Month.</li> <li>• Mrs. Rivera spoke regarding Middle School happenings</li> <li>• Mr. Grosh spoke regarding Brecht happenings</li> <li>• Mrs. Carroll spoke regarding Schaeffer happenings; she thanked Dr. Felty and staff for the video on school delays and cancelations.</li> <li>• Dr. Smith spoke regarding Nitrauer happenings</li> </ul>
<b>Citizens' Comments</b>	<ul style="list-style-type: none"> <li>• No comments</li> </ul>
<b>Adjournment</b>	<p>Mr. Grosh moved and Mr. Anderson seconded a motion to adjourn the meeting at approximately 7:35 pm.</p> <p>Voice vote with all members present voting aye. Motion carried.</p>

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Nikki Rivera, President

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Jennifer R. Davidson, Secretary