

**Manheim Township School District  
Board of School Directors  
December 13, 2018  
7:00 PM  
District Office**

*Our Mission: Nurture and Challenge for Success*

**AGENDA**

- |      |  |   |
|------|--|---|
| 7:00 | 1. Call to Order   | Mrs. Rivera – Board<br>President            |
|      | 2. Pledge of Allegiance  | Mrs. Rivera                                 |
|      | 3. Announcements   | Mrs. Rivera                                 |
|      | 4. Presentations:  |   |
|      | • December Employee of the Month – Megan Bingham, guidance counselor Schaeffer Elementary  | Mrs. Edwards,<br>Elementary Principal       |
|      | • Schaeffer Elementary Students  | Mrs. Edwards                                |
|      | • National Merit Scholars  | Mr. Rilatt, High School<br>Principal        |
|      | • Fall Sports Wrap Up  | Mr. Czerwinski, Athletic<br>Director        |
|      | • K-12 College & Career Readiness  | Mrs. Lefever, Director<br>of Pupil Services |
|      | • 2017-18 Audited Financial Statements   | Mr. Wildasin, Boyer &<br>Ritter             |
|      | • Review the changes to the list of Bus Drivers ( <a href="#">December</a> )   | Dr. Felty,<br>Superintendent                |
|      | 5. Roll call vote: Unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.   | Mrs. Rivera Information                     |
|      | 6. Manheim Township citizens’ comments on consent agenda items<br><i>(School Board Policy #903 states that, “Each statement made by a participant shall be limited to five minutes duration. No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard.”)</i> | Mrs. Rivera                                 |

7. Recommend approval of Board of School Directors Agenda/Agenda Modification for this evening. Mrs. Rivera  
Action
8. Consent Agenda Mrs. Rivera  
Action
- Items listed under the Consent Agenda section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Items removed from the Consent Agenda will be moved to agenda section “Items Pulled for Consideration”.*
- A. Recommend approval of the Treasurer’s Report ([attachment](#))
  - B. Recommend approval of the Personnel Report ([cover](#)) ([personnel](#))([summerschool](#))
  - C. Award the Testing and Related Construction Observation Services for the new Middle School to Hillis-Carnes Engineering Associates for a sum of \$128,774.00 ([cover](#))
  - D. Approve the contract Change Order to Horst Excavating for the North Site Project to add “Cement Additive” at the Access Drive for the new Middle School for a “Time and Materials Not-To-Exceed” amount of \$62,709.76 ([cover](#))
  - E. Approve the contract Change Order to Horst Excavating for the North Site Project to add the work required to “Undercut Foundation” for the new Middle School for a “Time and Materials Not-To-Exceed” amount of \$250,382 ([cover](#))
  - F. First reading of the following policies with final approval in January:
    - Policy 217 – Graduation Requirements ([cover](#)) ([policy](#))
    - Policy 219 – Student Complaint Process ([cover](#)) ([policy](#))
    - Policy 221 – Dress and Grooming ([cover](#)) ([policy](#))
    - Policy 227 – Controlled Substances/Paraphernalia ([cover](#)) ([policy](#))
    - Policy 227.1 – Drug Testing ([cover](#)) ([policy](#))
  - G. Second reading and final approval of the following policies:
    - Policy 203 – Immunizations and Communicable Diseases ([cover](#)) ([policy](#))
    - Policy 203.1 – HIV Infections ([cover](#)) ([policy](#))
    - Policy 209 – Health Examinations/Screenings ([cover](#)) ([policy](#))
    - Policy 209.1 – Food Allergy Management ([cover](#)) ([policy](#))
    - Policy 209.2 – Diabetes Management ([cover](#)) ([policy](#))
    - Policy 210 – Medications ([cover](#)) ([policy](#))
    - Policy 211 – Student Accident Insurance ([cover](#)) ([policy](#))
    - Policy 212 – Reporting Student Progress ([cover](#)) ([policy](#))
    - Policy 216 – Student Records ([cover](#)) ([policy](#))
    - Policy 806 – Child Abuse ([cover](#)) ([policy](#))
9. Items Pulled for Consideration Mrs. Rivera  
Action

10. Other Recommended Actions Mrs. Rivera  
Action
- A. Recommend approval of the Secretary’s minutes of the Board Work Session Meeting on November 8, 2018 ([minutes](#)) and the regular meeting of the Board of School Directors on November 15, 2018 ([minutes](#)).
  - B. Approve the acceptance of the 2017-18 audited financial statements ([cover](#))
11. Superintendent Report Dr. Felty  
Information
12. New Business Mrs. Rivera  
*“Items brought forward under new business will not be acted upon until the next School Board Meeting to allow School Board members to have sufficient information and to allow opportunities for public comment”.*
13. Board Member Reports Mrs. Rivera  
Information
- A. Student Representatives – Sophie Ilkhanoff and Zack Brubaker
  - B. Intermediate Unit #13 – Nikki Rivera
  - C. Manheim Township Commissioners – Curtis Holgate
  - D. Lancaster County Academy – JoAnn Hentz
  - E. Lancaster County Career and Technology Center – Joyce Stephens
  - F. Envisions – Janet Carroll
  - G. PSBA/Legislative Report – Mark Anderson
  - H. Manheim Township Educational Foundation – Bill Murry
  - I. Parks and Recreation Department – John Smith
14. Other Board Member Reports Mrs. Rivera
15. Manheim Township citizens' comments Mrs. Rivera  
*We value community input and welcome residents of Manheim Township School District to come to the microphone with comments for the good of the whole. As outlined in Policy #903 (which appears in its entirety on your agenda, posted on the sign-in table, and on our school district website), please state your name and address, compete your comment within five (5) minutes, and please understand that, as a general rule, the Board will not engage in discussion at this time. If your comment requires a follow-up, the appropriate district employee or Board member will contact you. In addition, residents may submit questions in writing to Mrs. Davidson, our Board Secretary, at [jrd@mtwp.net](mailto:jrd@mtwp.net).*
16. Adjournment Mrs. Rivera