

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office  
September 20, 2018  
7:00 p.m.**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absent: Joni Lefever, Director of Pupil Services

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

<b>Pledge of Allegiance</b>	Mrs. Rivera led the assembly in the Pledge of Allegiance.
<b>Announcements</b>	<ul style="list-style-type: none"><li>• This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.</li></ul>
<b>Presentations:</b>	<ul style="list-style-type: none"><li>• Mr. Rilatt presented the High School Employee of the Month, Ginny Wilson (Health &amp; Physical Education Teacher)</li><li>• Mr. Aldinger gave an update regarding the Technology Department</li><li>• Dr. Felty reviewed with the School Board the Superintendent Goals for 2018-19. These goals will be posted on the District Website.</li></ul>
<b>Roll Call Vote</b>	Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
<b>Manheim Township Citizens Comments</b>	Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.  No comments
<b>Approval/Modification of Agenda</b>	Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.  Mr. Holgate asked to pull ITEM F and Item I  On motion by Mr. Anderson and seconded by Mrs. Carroll, the agenda passes 9-0.
<b>Consent Agenda</b>	Mr. Grosh moved for the approval of the following consent agenda items seconded by Mr. Murry, the board approved 9-0: A. Treasurer's Report

- B. Personnel Report
- C. Approve the list of drivers for the 2018-19 school year
- D. Award the Brecht Safe-School Entry Improvements, in the amount of \$173,000.00, and the High School Safe-School Entry Improvements, in the amount of \$296,000.00, to eciConstruction, LLC; the firm with the low quote meeting specifications for a total project cost of \$469,000.00.
- E. Approve the purchase of new financial administrative software from Powerschool for a cost not to exceed \$102,200
- F. Approval of two (2) additional student slots at Lancaster County Academy for the 2018-19 school year (ITEM PULLED)
- G. Recommend approval for the International Baccalaureate Program to offer the Monte Cristi, Dominican Republic service field trip
- H. Approval of the following overnight field trips for the months of September and October
- I. First reading of the following policies for final approval and adoption in October (ITEM PULLED):
  - Policy 138 – Limited English Proficiency
  - Policy 210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
  - Policy 215 – Promotion and Retention
  - Policy 218 – Student Discipline
  - Policy 218.1 – Weapons
  - Policy 218.2 – Terroristic Threats
  - Policy 302 – Employment of Superintendent/Assistant Superintendent/Acting Superintendent
  - Policy 311 – Reduction of Staff
  - Policy 324 – Personnel Files
  - Policy 918 – Title I Parent and Family Engagement

**Item Pulled for Consideration**

- Mr. Murry moved and Mr. Anderson seconded to approve Item F. Mr. Holgate asked to abstain from this vote. Motion passes 8-0-1 with Mr. Holgate abstaining.
- Mr. Anderson moved and Mrs. Carroll seconded to approve Item I. Mr. Holgate asked for further clarification on Policy 218 Student Discipline. Dr. Reimann recommended that the text remain as is after discussion with Mr. Frankhouser, legal counsel. Mr. Frankhouser cited that the language correctly supports relevant law. The paragraph is written in a way that fully supports Act 14 of 1949 and three different sub-sections of Public School Code (10.2, 10.21 and 10.22). 10.22 “Discretionary Notification” and Sub-Section 4.2 of Act 14 both speak to discretionary incidents that the superintendent may decide to report immediately, or not. Motion carries 9-0.

**Other Recommended Actions**

- Mr. Anderson moved and Mr. Murry seconded the approval of the Secretary's minutes of the August 9, 2018, Board Work Session and the regular meeting of the Board of School Directors on August 16, 2018. Motion passes 9-0.
- On motion by Mr. Anderson and seconded by Mr. Murry to approve the slate of candidates for PSBA of President Elect – Eric Wolfgang; Vice President – Art Levinowitz; Trustee (choose three) – William LaCoff, Dr. Richard Frerichs, Nathan Mains; Forum Steering Committee One-Year term (choose three) – Brian Feick, Lorraine Rocco, Bethanne Zeigler; Forum Steering Committee Two-year term (choose two) – Peter Bard, Denise LaPera. Motion carries 9-0.

**Superintendent's Report**

- Dr. Felty shared that this month she that she visited Nitrauer Elementary and Landis Run Intermediate School to meet with staff during her building visits. Staff have reported a great start to the school year and Back to School events are in full swing. Sports teams, clubs, extracurriculars are also off to a great start.
- Dr. Felty spoke regarding the Comprehensive Plan. Each Administrator rolled out their building plans during their back to school staff meetings. They shared their goals with the staff and will be monitoring throughout the year. The Comprehensive Plan (district and each building) are listed on the district website for public view.

**New Business**

- None

**Board Member Reports**

- Student Representatives – Back to School Night September 27<sup>th</sup>; Homecoming football game on October 5<sup>th</sup> and Homecoming dance is on October 6<sup>th</sup>.
- IU13 – Helping Hands Bulletin was shared; Nikki will be attending Rachel's Challenge
- Manheim Township Commissioners – was unable to attend, however, Manheim Township continues to build.
- Lancaster County Academy – ongoing plan to move to HACC. Facilities are being upgraded with better technology, and full use of the library.
- LCCTC – COTA certification was obtained for seniors to receive a National Certification for dental hygienist; many new hires; cancelled contract with Franklin County CTC; 9/11 Memorial Service was held; a list of enrolled students was shared per program to provide an overview of some of the programs that are provided to our students.
- Envisions – over 300 students with a waiting list due to staffing and space; the state visited two of the buildings.
- PSBA – no report
- Manheim Township Education Foundation – no report.
- Manheim Township Parks & Recreation – September 29<sup>th</sup> Landis Woods Art Show; Boettcher House renovations are underway.

**Other Board Member Reports**

- Mr. Holgate shared that Bucher held their back to school night
- Mrs. Hentz shared that Reidenbaugh is off and running.
- Mrs. Stephens attended Opening Day with Dr. Felty
- Mr. Anderson reminded everyone that tomorrow is the Hall of Fame Game. He also commended the High School for the drive for donations that will be accepted at the game.
- Mrs. Rivera said thank you to Mr. Hull for sending her the newsletter. Skating Party is at Overlook on Saturday; 5K Zombie Run in October; there are openings on the PTO.
- Mr. Grosh shared that there will be a Watermelon Blaster 5K on Saturday at Manor Middle School; shared events at Brecht Elementary; attended Back to School Night at Neff.
- Mrs. Carroll attended Opening Day with Dr. Felty; attended Back to School Night at Schaeffer.
- Dr. Smith shared that Tuesday September 25<sup>th</sup> is Nitrauer Friendly's Fun Night; 4<sup>th</sup> graders at Nitrauer

**Citizens' Comments**

- Baird Thompson spoke regarding the High School Astronomy Club; thanked MTEF for their support

**Adjournment**

Mr. Anderson moved and Mr. Murry seconded a motion to adjourn the meeting at approximately 7:56 pm.

Voice vote with all members present voting aye. Motion carried.

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Nikki Rivera, President

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Jennifer R. Davidson, Secretary