

**MANHEIM TOWNSHIP SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office
August 16, 2018
7:00 p.m.**

MINUTES

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll (CALL-IN), Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absent:

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

Pledge of Allegiance	Mrs. Rivera led the assembly in the Pledge of Allegiance.
Announcements	<ul style="list-style-type: none">• This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.• Mrs. Carroll is unable to attend physically but will be joining via phone conference.• Mrs. Rivera shared that the Manheim Township Board of Commissioners leadership have accepted the invitation to get together with Manheim Township School District board leadership and Dr. Felty to establish regular communication regarding the shared interests and issues that intersect both boards in one way or another. Once a meeting is established, Mrs. Rivera will share with Mr. Holgate as the board liaison and with all board members. This is a positive step toward greater communication and collaboration for the benefit of our greater Manheim Township community.
Interruption	<ul style="list-style-type: none">• Sound System shut down and dropped the call with Mrs. Carroll.
Presentations:	<ul style="list-style-type: none">• No Presentations
Roll Call Vote	Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
Manheim Township Citizens Comments	Mrs. Rivera invited citizens in the audience to comment on any item on the agenda. No comments
Approval/Modification of Agenda	Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.

Mrs. Stephens asked to pull Item H.

On motion by Mr. Anderson and seconded by Mr. Murry. The agenda passes 8-0 with the pulling of Item H.

Consent Agenda

Mrs. Rivera moved for the approval of the following consent agenda items on motion by Mr. Anderson seconded by Mr. Murry, the board approved 8-0:

- A. Treasurer's Report
- B. Personnel Report
- C. Approve Board Liaison Assignments
- D. Award the Resolution appointing the Chief Operating Officer as the district tax collector for the 2018-19 school year
- E. Approve the 2018-2022 Comprehensive Plan
- F. Approval of Independent Contractor Agreement with Lancaster-Lebanon Intermediate Unit13 (IU13) to provide meals for the 2018-19 school year
- G. Approve entering into an agreement with the Lancaster Lebanon Intermediate Unit13 to applicable nonpublic school students and eligible nonpublic schools under our Title I & Title IIA Federal Program during the 2018-19 school year
- H. Approve the Lancaster General Health Occupational Medicine Department Random Drug Testing Pool Agreement for the 2018-19 school year. Provide guidance to the administration on whether to continue with randomly testing 10 students per month, or increase to 15 students per month (ITEM PULLED)
- I. Approve under-enrolled courses for the 2018-19 school year
- J. First reading and approval of the following school board policies for final approval and adoption in August:
 - Policy 625 – Procurement Cards
 - Policy 115 – Career & Technical Education
 - Policy 116 – Tutoring
 - Policy 117 – Homebound
 - Policy 118 – Independent Study
 - Policy 119 – Current Events
 - Policy 121 – Field Trips
 - Policy 122 – Extracurricular Activities
 - Policy 122.1 – Student Activity Fee REVIEW
 - Policy 123 – Interscholastic Activities
 - Policy 123.1 – Concussion Management ITEM PULLED
 - Policy 123.2 – Sudden Cardiac Arrest - REVIEW – ITEM PULLED

Item Pulled for Consideration

- On motion by Mrs. Stephens and seconded by Mr. Grosh, the board approves the revision of Item H to Approve the Lancaster General Health Occupational Medicine Department Random Drug Testing Pool Agreement for the 2018-19 school year. The students will increase from 10 to 15 per month. Motion passes 8-0.

Other Recommended Actions

- Mr. Anderson moved and Mr. Grosh seconded the approval of the Secretary's minutes of the June 14, 2018, Board Work Session and the regular meeting of the Board of School Director on June 21, 2018. Motion passes 8-0.

Mrs. Carroll is re-connected in to the meeting.

Superintendent's Report

- Dr. Felty gave a brief update on Act 44, which is requiring the implementation of more safety and security measures in schools. For some background, on June 22, 2018, Governor Tom Wolf signed Act 44 of 2018 into law, creating a School Safety and Security Committee within the PA Commission on Crime and Delinquency. The Committee is tasked with developing the criteria school entities are to use in performing school safety

and security assessments, issuing a survey to school entities to measure school safety and security preparedness, and administering grants.

Although the specifics of this law are still in the development phase, the PDE and the PA Commission on Crime and Delinquency have provided us with a timeline for implementing various components of the law. One of those requirements, the appointment of an individual to the newly required position of “safety and security coordinator” by August 31, has already been taken care of back in June 2017 when we appointed Mrs. Bette Oberle to this role of “Transportation & Safety Coordinator.” In preparation for compliance with this PDE mandated position, we will need to transition Bette from transportation to primarily safety and security measures here at the district, working with our administrative team to implement the many new requirements of Act 44. There will be another individual moving toward oversight of transportation.

We’ll be sharing more information with you about Act 44 once it’s received from the School Safety and Security Committee within the PA Commission on Crime and Delinquency.

- Dr. Felty welcomed Mrs. Elizabeth Edwards, new principal at Schaeffer Elementary School
- Dr. Felty shared that Monday, August 20th is the opening day for staff. Dr. Nell and Administrators have been busy with new teacher and staff member orientation.

New Business

- None

Board Member Reports

- Student Representatives – high school schedules were mailed; new student orientation is next week; fall sports are in full swing.
- IU13 – Upcycled corks into keychains is the featured product of the month from Manheim Township student; Extended School Year student numbers continue to rise with approximately 193 students in 2017 to approximately 806 students in 2018; Books-A-Million in Park City will donate a portion of the August sales to provide books to the IU13; PATTAN sponsored the 22nd Annual Autism Conference with over 1400 participants. 10 families were sponsored; August 29th is the IU13 Board Retreat.
- Manheim Township Commissioners – no report.
- Lancaster County Academy – next week is the meeting. Discussion will include moving LCA to HACC.
- LCCTC – Forbes has named LCCTC 5th in the nation among best two-year trade schools
- Envisions – 282 students are enrolled for the start of the school year (which is up 70 students from 2017); summer camp ends tomorrow; Envisions is looking to increase staff.
- PSBA – no report
- Manheim Township Education Foundation – a flyer was distributed with MTEF information
- Manheim Township Parks & Recreation – Fun 101 Food Truck at Stauffer Park on August 31st; Neffsville Car Show will be held September 15th; Overlook Pool is open until Labor Day

Other Board Member Reports

Mr. Murry reminded everyone about the Neffsville Car Show on September 15th
Mrs. Hentz mentioned the Reidenbaugh Ice Cream Social is next Thursday
Mrs. Carroll welcomed Mrs. Edwards as the new Schaefer Principal; mentioned the ice cream social
Mrs. Rivera noted that the Middle School will be hosting self-guided tours for students to find classrooms from 8AM-3PM; August 30th is picture day for the Middle School.
A reminder that the September Board Work Session and Board Meeting will be held at the District Office.

Citizens’

- No comments

Comments

Adjournment

Mr. Anderson moved and Mr. Grosh seconded a motion to adjourn the meeting at approximately 7:25 pm.

Voice vote with all members present voting aye. Motion carried.

Nikki Rivera, President

Jennifer R. Davidson, Secretary