

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office**

**June 21, 2018**

**7:00 p.m.**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absent:

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

<b>Pledge of Allegiance</b>	Mrs. Rivera led the assembly in the Pledge of Allegiance.
<b>Announcements</b>	<ul style="list-style-type: none"><li>• Early this evening, the Manheim Township School Board Members participated in a Board WorkShop training held by Mr. Geoff Davis.</li><li>• During last week's Board Work Session regarding the Parking lot and parent drop off was tabled. This item is now under "Other Board Actions" and will allow for public comment.</li></ul>
<b>Presentations:</b>	<ul style="list-style-type: none"><li>• Mr. Czerwinski presented the Spring Sports Wrap Up</li><li>• Dr. Reimann introduced Envisions who made a donation to the district.</li><li>• Mr. Aldinger gave a technology update</li></ul>
<b>Roll Call Vote</b>	Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.
<b>Manheim Township Citizens Comments</b>	Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.  No comments
<b>Approval/Modification of Agenda</b>	Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.  On motion by Mr. Grosh and seconded by Mrs. Carroll, motion carries with pulling of N.
<b>Consent Agenda</b>	Mrs. Rivera moved for the approval of the following consent agenda items on motion by Mr. Anderson seconded by Mrs. Carrol, the board approved 9-0: A. Treasurer's Report

- B. Personnel Report
- C. Recommend hosting the TeenHope mental health teen screening program at Manheim Township High School, beginning with the 2018-19 school year
- D. Approve the Site Plan for the Middle School project and direct Crabtree Rohrbaugh & Associates to develop bid documents and to solicit bids for this phase of the Middle School project
- E. Award the High School Stadium Hand Rail Installation Project to Degler-Whiting, Inc. the firm with the low quote meeting specifications in the amount of \$24,230.00
- F. Approve the transfer of \$931,972 to Capital Reserve Fund
- G. Approve authorizing the Accounting Supervisor to make necessary Budget Transfers for the 2017-18 School Year after June 30, 2018
- H. Approve authorizing the Accounting Supervisor to pay appropriate bills as submitted for June and July 2018
- I. Approval for Administration to hire staff members necessary to begin the 2018-19 school year, with the understanding that the Board has final approval of all hirings
- J. Approve the Special Education Services Agreement (Speech/Language, PT/OT, Job Training Services) with the IU13 for the 2018-19 school year
- K. First reading and approval of the following school board policies for final approval and adoption in August:
  - Policy 625 – Procurement Cards
  - Policy 115 – Career & Technical Education
  - Policy 116 – Tutoring
  - Policy 117 – Homebound
  - Policy 118 – Independent Study
  - Policy 119 – Current Events
  - Policy 121 – Field Trips
  - Policy 122 – Extracurricular Activities
  - Policy 122.1 – Student Activity Fee REVIEW
  - Policy 123 – Interscholastic Activities
  - Policy 123.1 – Concussion Management ITEM PULLED
  - Policy 123.2 – Sudden Cardiac Arrest - REVIEW – ITEM PULLED

**Item Pulled for Consideration**

- Mrs. Hentz asked to pull Item K Policy 123.1 – Concussion Management and Policy 123.2 Sudden Cardiac Arrest and Policy 123.2 – Sudden Cardiac Arrest. On motion by Mr. Anderson and seconded by Mr. Grosh to approve Item K Policy 123.1 – Concussion Management and Policy 123.2 – Sudden Cardiac Arrest. Dr. Reimann gave an update on the policies to revise both policies which will be reflected at the August Board Meeting.

**Other Recommended Actions**

- Mr. Grosh moved and Mr. Anderson seconded the approval of the Secretary's minutes of the May 10, 2018, Board Work Session and the regular meeting of the Board of School Director on May 17, 2018. Motion passes 9-0.
- Mr. Anderson moved and Mr. Grosh seconded the approval of the 2018-19 Final General Fund Budget in the amount of \$98,935,115 as presented on form PDE\_2028. Motion passes 9-0.
- Mr. Murry moved and Mr. Anderson seconded to approve the Resolution Establishing Revenue Neutral Tax Rate. Motion carries 9-0.
- Mr. Murry approved and Mr. Anderson seconded the recommendation to adopt the Resolution Implementing Homestead and Farmstead Exclusions for the 2018-19 Fiscal Year as required under the Taxpayer Relief Act. Motion passes 9-0.
- Mr. Anderson moved and Mr. Murry seconded to approve the Resolution for Commitment Fund Balance. Motion passes 9-0.
- Mrs. Carroll moved and Mr. Holgate seconded to approve a declaration that the District Superintendent and Assistant District Superintendent have met the agreed upon objective

<b>Superintendent's Report</b>	<p>performance standards established</p> <ul style="list-style-type: none"> <li>• Dr. Felty recognized the 2018 graduates from Manheim Township High School and the LCCTC.</li> <li>• Professional Development for our staff is underway.</li> <li>• Dr. Felty gave an update on the tax collector lawsuit and the recently filed lawsuit.</li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Board Member Reports</b>	<ul style="list-style-type: none"> <li>• Student Representatives – not in attendance</li> <li>• IU13 – Dr. Barnhart announced the winner of the Annie Sullivan Award; over 700-Extended School Year students starting next week; Dr. Barnhart shared Rachel's Challenge with the IU13 Board.</li> <li>• Manheim Township Commissioners – no report.</li> <li>• Lancaster County Academy – no report.</li> <li>• LCCTC – currently have 2 Manheim Township students headed to the Skills Competition.</li> <li>• Envisions – Thank you for the donation. Summer camp underway this week. Registration is ongoing with all 7 sites.</li> <li>• PSBA – House has passed a budget</li> <li>• Manheim Township Education Foundation – no report</li> <li>• Manheim Township Parks &amp; Recreation – Fall 2019 Community Days; Reidenbaugh Tennis Court upgrades will be completed soon.</li> </ul>
<b>Other Board Member Reports</b>	<p>Mr. Murry wished everyone a nice summer break.  Mrs. Stephens expressed her gratitude for participating in graduation.  Mrs. Carroll enjoyed graduation for the Class of 2018 as well as Kindergarten Graduation; although Schaeffer Elementary was not able to participate in the Summer Free Lunch Program, we have a supportive community as Grandview United Methodist Church has stepped up to provide a bag of food supplies for anyone in the community every week.</p>
<b>Citizens' Comments</b>	<ul style="list-style-type: none"> <li>• No comments</li> </ul>
<b>Adjournment</b>	<p>Mr. Murry moved and Mr. Anderson seconded a motion to adjourn the meeting at approximately 8:08 pm.</p> <p>Voice vote with all members present voting aye. Motion carried.</p>

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Nikki Rivera, President

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Jennifer R. Davidson, Secretary