



MANHEIM TOWNSHIP SCHOOL DISTRICT
APPLICATION FOR PERMISSION TO SELL OR SOLICIT/FUNDRAISING ACTIVITIES

Organization/Club/Class/Team Name _____

Date(s) of Event/Fundraising Activity: _____

Description of this Event/Fundraising Activity _____

What is the anticipated dollar amount that will be raised? \$ _____.

NOTE: VENMO MAY NOT BE USED TO COLLECT/RECEIVE FUNDS

Intended use(s) of profits from this event: _____

If your event is being held off-site or after school hours, will an advisor/coach be present to collect the funds and secure them until they can be locked in the office safe? []Yes []No

If your event is a fundraiser held at a local restaurant, will they send a check at a later date or disburse funds at the time of the event? If the latter, will an advisor/coach be present to collect the funds and secure them until they can be locked in the office safe? []Yes []No

List of items being sold & price; if food is being sold, all items must meet the Smart Snacks in School Guidelines):

[] Yes, I have read and understand the Smart Snacks in School Guidelines and will adhere to them for this event.

If you need any tables, chairs, etc., list specific dates, times and locations (be sure to reserve the facility and these items on the FMX Calendar once the event is approved):

If your event is a dance or other activity that requires a chaperone, list the advisor(s)/coach, administrator and all chaperones (one chaperone per 30 students is required), who have agreed to supervise the event:

Advisor(s)/Coach: _____ Chaperones: _____

Administrator: _____

Advisor/Coach Name: _____ Advisor/Coach Signature: _____

If activity will occur at an athletic event, signature of Athletic Director is REQUIRED here: _____

[] Granted [] Denied

Signature of Administrator

Date