

**MANHEIM TOWNSHIP SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**Work Session Meeting Minutes**  
**Nitrauer Elementary Auditorium**  
**April 12, 2018**  
**7:00 p.m.**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:00 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith, and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Dr. Karen Nell, Director of Curriculum and Instruction; Kate Heintzelman, Human Resources Director, Tony Aldinger, Director of Instructional Technology; and Jennifer Davidson, Board Secretary.

Absent:

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

**Announcements**

- Mrs. Rivera noted that the Board of School Directors of the Manheim Township School District held an executive session to discuss the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of specific prospective public officers or employees or current public officers or employees employed or appointed by the School District, or former public officers or employees. There was also discussion of a legal matter. This meeting was held this evening before the Board Work Session.
- Mrs. Rivera thanked the Nitrauer staff and Administrators for preparing Neff Elementary School for this evening's tour and Board Work Session.
- The Saturday Community Conversations for this month will be held this Saturday, April 14<sup>th</sup> at 10AM at the District Office.
- Mrs. Rivera presented a certificate to be signed by all Board Members to be framed and placed in the District Office Board Room of the Guiding Principles that were signed from Policy 011 in January.

**Presentation Only**

- Nitrauer Employee of the Month – Patricia Roscoe
- Nitrauer Elementary students presented a song to the School Board members.
- Mr. Anthony Colestock with Crabtree, Rohrbaugh & Associates presented the Middle School 3-D renderings
- Mr. James Dierolf, Director of Food Services, gave a food services update.
- Dr. Felty presented the April Bus Driver Updates.
- Dr. Dale Reimann, Assistant Superintendent, presented the Elementary K-4 student schedule.

**Discussion Items – no action  
taken at this meeting**

- Approve a Data Management System
- Approve Special Education Plan Report for 2018-2021
- Approve the Agreement between Manheim Township and the School District to repair and resurface the tennis courts at Reidenbaugh Elementary School and to equally share the not-to-exceed cost of \$12,867.00 between both entities.
- Approve submission of PlanCon Part K related to the issuance of the Series A of 2017 FRN, to the Department of Education for their approval.
- Approve the 2018-19 Lancaster-Lebanon IU1 13 General Operating Budget.
- Approve the K-12 curriculum work, including updates and revisions during the 2017-19 curriculum review cycle.
- Approve the K-5<sup>th</sup> grade Science instructional materials for implementation during the 2018-19 school year.
- Approve the Kindergarten Science curriculum and instructional materials for implementation during the 2018-19 school year.
- Approve the 1<sup>st</sup> Grade Science curriculum and instructional materials for implementation during the 2018-19 school year.
- Approve the 2<sup>nd</sup> Grade Science curriculum and instructional materials for implementation during the 2018-19 school year
- Approve the 3<sup>rd</sup> Grade Science curriculum for implementation during the 2018-19 school year
- Approve the 4<sup>th</sup> Grade Science curriculum for implementation during the 2018-19 school year
- Approve the 5<sup>th</sup> Grade Science curriculum and instructional materials for implementation during the 2018-19 school year.
- Approve the 6<sup>th</sup> Grade Science curriculum and textbook materials for implementation during the 2018-19 school year.
- Approve the 7<sup>th</sup> Grade Science textbook for purchase and implementation during the 2018-19 school year.
- Approve the 8<sup>th</sup> Grade Science textbook for purchase and implementation during the 2018-19 school year.
- Approve the 7<sup>th</sup> Grade ELA instructional materials for purchase and implementation during the 2018-19 school year.
- Approve the 8<sup>th</sup> Grade College & Career Readiness textbook for purchase and implementation during the 2018-19 school year.
- Approval of the second reading and adoption of the following policies:
  - Policy no.105 – Curriculum
  - Policy no.105.1– Curriculum Review by Parents
  - Policy no. 105.2 – Exemption from Instruction
  - Policy no. 106 – Guides for Planned Instruction
  - Policy no. 107 – Adoption of Planned Instruction
  - Policy no. 108 – Adoption of Textbooks
  - Policy no. 109 – Resource Materials
  - Policy no. 110 – Instructional Supplies
  - Policy no. 111 – Lesson Plans
- Approval of the first reading of the following policies with second reading and final approval in May:
  - Policy no.112 – School Counseling

Policy no.113.1 – Discipline of Students with Disabilities  
Policy no.113.2 – Behavior Support  
Policy no.113.3 – Screening and Evaluation of Students with Disabilities  
Policy no. 114 – Gifted Education  
Policy no. 127 – Assessment System  
RETIREMENT of Policy 105.3 – Exemption from State Assessments (information merged with Policy 127 – Assessment System)  
Policy no. 137 – Home Education Programs  
Policy no. 142 – Migrant Students  
Policy no. 146 – Student Services  
Policy no. 626 – Federal Fiscal Compliance  
Policy no. 808 – Food Services  
Policy no. 906 – Public Complaint Procedure  
Policy no. 918 – Title I Parent and Family Engagement

**Manheim Township  
Citizens’ comments**

- Ramon Rivera thanked the staff regarding the curriculum work; data management system
- Kristine Keener spoke regarding the data management system; Reidenbaugh tennis courts; curriculum presentation and hands-on approach.

**Adjournment**

Mr. Anderson moved and Mr. Murry seconded a motion to adjourn the meeting at 10:12 approximately

Voice vote with all members present voting aye. Motion carried.

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Nikki Rivera, President

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Jennifer Davidson, Secretary