

**MANHEIM TOWNSHIP SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**District Office  
January 18, 2018  
7:00 p.m.**

**MINUTES**

Nikki Rivera, President, called the Board Meeting of the Manheim Township Board of School Directors to order at 7:03 p.m. School directors present were Mark Anderson, Janet Carroll, Stephen Grosh, JoAnn Hentz, Curtis Holgate, William Murry, Nikki Rivera, John Smith and Joyce Stephens. Also present were Dr. Robin Felty, Superintendent; Dr. Dale Reimann, Assistant Superintendent; Donna Robbins, Chief Operating Officer; Katherine Heintzleman, Director of Human Resources; Dr. Karen Nell, Director of Curriculum & Instruction and Federal Grants; Joni Lefever, Director of Pupil Services; Tony Aldinger, Director of Instructional Technology; Tom Koch, Plant Manager; and Jennifer Davidson, Board Secretary.

Absent:

Visitors present are recorded in the official school board guest book. A quorum was present, and due notice had been published.

**Pledge of  
Allegiance  
Announcements**

Mrs. Rivera led the assembly in the Pledge of Allegiance.

- This meeting is being audio recorded solely for the purpose of transcribing meeting minutes.
- Mrs. Rivera shared the artwork in the board room of the 4<sup>th</sup> graders from Brecht, Schaeffer and Neff Elementary Schools.
- Mrs. Rivera shared that the Quiz Bowl team is in attendance. Congratulations to the Middle School team for qualifying for Nationals in Chicago in May. Thank you to Miss Doll for her role in advising the team.
- Reminder of the QR code of the agenda located in the back of the room. Feel free to use your ipads or cellphones in place of the hard copies.
- Mrs. Rivera reminded the School Board that at the March Work Session, they will be reporting out of the neighboring School Board meetings.
- FYI emails and handouts will be sent to you as the Board President receives them on board functions.
- Mrs. Rivera will be attending a Board President panel at the end of the month.

**Presentations:**

- Mr. Anthony Colestock, Crabtree & Rohrbaugh, presented a Middle School Construction Update.
- Mr. Tony Aldinger, Mr. Nolt and Mr. Campbell presented a Technology Update of the happenings in Technology Education at the High School.

**Roll Call Vote**

Mrs. Rivera announced that unless otherwise stated, each vote taken at this meeting will be considered a roll call vote and the secretary will record any negative votes or abstentions.

**Manheim Township  
Citizens Comments**

Mrs. Rivera invited citizens in the audience to comment on any item on the agenda.

There were no comments.

**Approval/Modification of Agenda**

Mrs. Rivera asked if there were any agenda items that should be removed from the consent portion of the agenda.

Mrs. Carroll asked to Pull Items B and L.  
Mrs. Rivera asked to Pull Item G on behalf of Dr. Felty.

On motion by Mr. Anderson and seconded by Mrs. Stephens, motion carries 9-0 with modification.

**Consent Agenda**

Mrs. Rivera moved for the approval of the following consent agenda items on motion by Mr. Anderson and seconded by Mrs. Stephens the board approved 9-0:

- A. Treasurer's Report
- B. Personnel Report (ITEM PULLED)
- C. Approval of the Resolution approving the Lancaster County Career & Technology Center Proposed Budget for 2018/19
- D. Approval of the Resolution certifying the School District will not raise the 2018/19 tax rate by more than 2.5% (although the applicable index is 2.5%, it is the intent of the School Board not to increase the rate of its real estate tax by more than 2.4%)
- E. Approve Sprinturf Change Order No. 1 for a credit in the amount of \$65,000
- F. Approve lease agreement
- G. Approve the proposed School District Calendar for the 2018-19 school year (ITEM PULLED)
- H. Approve the submission of the Act 80 Exception Request for the 2018-19 school year to the Department of Education
- I. Approve the new 10<sup>th</sup> – 12<sup>th</sup> grade course, Design Build II and implement the course during the 2018-19 school year
- J. Approve the new 8<sup>th</sup> grade course, College & Career Readiness, and implement the course during the 2018-19 school year
- K. Approval of the second reading and adoption of the following policies:
  - Policy no.002 – Authority and Powers
  - Policy no.003 – Functions (TABLED until February)**
  - Policy no.004 – Membership
  - Policy no. 006.1 – Teleconferencing
- L. Approval of the first reading of the following policies, with second reading and final adoption in February: (ITEM PULLED)
  - Policy no.100 – Comprehensive Planning
  - Policy no.101 – Mission Statement/Vision Statement/Shared Values
  - Policy no.102 – Academic Standards
  - Policy no.103 – Nondiscrimination in School and Classroom Practices
  - Policy no.103.1 – Nondiscrimination – Qualified Students with Disabilities
  - Policy no.104 – Nondiscrimination in Employment Practices
  - Policy no.610 – Purchases Subject to Bid/Quotation

**Item Pulled for Consideration**

- Mr. Grosh moved and Mr. Murry seconded to open Item B for discussion. Motion passes 9-0. Mrs. Carroll noted the retirements on the personnel report. Mrs. Carroll moved and Mrs. Stephens seconded to close discussion. Motion passes 9-0. Mr. Murry moved and Mrs. Stephens seconded to approve the personnel report. Motion passes 9-0.
- Mr. Grosh moved and Mrs. Stephens seconded to open Item G for discussion. Motion passes 9-0. Dr. Felty asked to change the teacher dates for the month of October to 22. Mr. Grosh moved and Dr. Smith seconded to close discussion. Mrs. Stephens moved and Mr. Holgate seconded to approve the proposed School District Calendar for the 2018-19 school year. Motion passes 9-0.
- Mr. Murry moved and Mr. Holgate seconded to approve Item L. Mrs. Carroll asked if policies 103, 103.1, and 104 were where they needed to be for approval. Dr. Felty discussed the policies with district solicitor, Mr. Robert Frankhouser. Mr. Frankhouser recommended policy 103.1 as is. Mr. Frankhouser noted that policies 103 and 104 cannot be altered as recommended by Office of Civil Rights. Dr. Felty would like to add “gender identity or expression” as another protected class in both policies. Mrs. Stephens moved and Mr. Holgate seconded to revise Item L to approve first reading with second reading and final adoption in February of Policy 103.1 – Nondiscrimination-Qualified Students with Disabilities and to TABLE Policy 103 – Nondiscrimination in School and Classroom Practices and Policy 104 – Nondiscrimination in Employment Practices. Motion passes 9-0.

**Other Recommended Actions**

- Mr. Murry moved and Mr. Anderson seconded the approval of the Secretary's minutes of the December 4, 2017 Board Reorganization Meeting; December 4, 2017 Board Work Session and the regular meeting of the Board of School Directors on December 14, 2017 Motion passes 9-0.

**Superintendent's Report**

- Dr. Felty shared the new requirement from PDE that beginning 2018/19 school year, newly elected School Board Members must attend a training with 4 hours of content on Overview of Academic, Personnel, Fiscal Management, Operations, Governance, and Ethics Opening Meetings. PDE will create the training requirements. All re-elected School Directors must attend a 2 hour training. Trainings will start next year.
- Dr. Felty shared that beginning 2018-19, PDE will require districts to provide students in grades 6-12 with instruction in prevention on opioid use. A model curriculum will be developed and in-service training for instructors. This will be integrated in to the curriculum.
- Structure of Board Work Sessions have had varied locations throughout the year. Due to sound systems constraints, it's difficult for our attendees to hear dialogue. We have a few options to investigate the purchase of amplification systems, or we could bring Board Work Sessions back to the District Office.
- Dr. Felty shared the Projection for Growth Impacting the Manheim Township School District

**New Business**

**Board Member Reports**

- Student Representatives – midterms are set to begin Friday; Saturday is Miss Four Diamonds pageant; student representatives would like to give input on the Middle School Project
- IU13 – Mrs. Rivera emailed the information that came from the meeting. She was unable to attend due to the district Comprehensive Planning Meeting. January 24<sup>th</sup> is the District Negotiations Meeting is being held at 6:00 PM. Please RSVP to Nikki if you would like to attend; Legislative Breakfast is Monday, March 12<sup>th</sup>. Information will be forthcoming.
- Manheim Township Commissioners – Mr. Holgate was unable to attend; next meeting they will be discussing Reidenbaugh tennis courts.
- Lancaster County Academy – no meeting in January, however Mrs. Hentz was able to tour the academy and speak to Manheim Township students.
- LCCTC – Mrs. Stephens noted the January meeting is next week
- Envisions – Mrs. Carroll wanted to thank Dr. Felty for having Deb Young attend the Work Session meeting to share information about Envisions
- PSBA – Mr. Anderson noted the state will begin the 2018-19 state budget planning. School funding remains a top discussion; State ESSA Plan is in discussion.
- Manheim Township Education Foundation – April 4<sup>th</sup> is the MTEF breakfast. They are looking for sponsorships; \$9500 received in grants.
- Manheim Township Parks & Recreation – meeting held on January 2<sup>nd</sup>. Committee assignments were made. All programs that are held in various schools, everyone is pleased with the custodians and staff that are involved.

**Other Board Member Reports**

- Mr. Holgate thanked the Bucher Elementary students for their School Board Appreciation gift.
- Mr. Murry thanked the LRIS students for the candy dish
- Mrs. Hentz stated the PTO meeting for Reidenbaugh was canceled. She was impressed with the student ambassadors who presented her with a thank you gift.
- Mrs. Stephens thanked Neff Elementary for her School Board Appreciation gift; STEM afterschool club started this month. This month's trait is optimism.
- Mr. Anderson - January 26<sup>th</sup> Planetarium Show. Tickets still available. Honored Mark Evans and his dedication to the students and athletes in the district.
- Mrs. Rivera is grateful for her gift that she received; Music Man Jr is March 24<sup>th</sup> and 25<sup>th</sup> at the Middle School; Club Live to Give collecting shoes (all shoe sizes); parent meeting for iPads was cancelled but roll out is tomorrow; Spelling Bee is the 22<sup>nd</sup> of February; February 9<sup>th</sup> in-house movie and dinner.
- Mr. Grosh thanked Brecht students for his School Board Appreciation gift.
- Mrs. Carroll thanked Schaeffer students; upcoming at Schaeffer is talent show on Friday, January 26<sup>th</sup> at 6:00 PM at the High School.
- Dr. Smith thanked Nitrauer for their gift; Nitrauer School Musical "Dorothy in Wonderland" is being held February 2, 3 and 4<sup>th</sup>.

**Citizens' Comments  
Adjournment**

- No public comments

Mr. Anderson moved and Mr. Murry seconded a motion to adjourn the meeting at approximately 9:06 pm.

Voice vote with all members present voting aye. Motion carried.

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Nikki Rivera, President

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Jennifer R. Davidson, Secretary