



# Manheim Township School District Title 1 Parent & Family Engagement Plan 2023-24

## ***Purpose:***

Manheim Township School District recognizes that parent and family engagement contributes to the achievement of academic standards by students participating in Title I programs. The district views the education of students as a cooperative effort among the school, parents and community.

## ***Stakeholders:***

This plan is jointly developed and agreed upon by the district administration and parents of Title 1 students. Since teachers and students are impacted by the plan, their feedback is critical in developing an effective plan. The high school and middle school administration will solicit teacher and parent volunteers to serve on a *Parent & Family Engagement Committee* through mailings, announcements, phone calls, and e-mail.

All parents will be surveyed annually regarding the content and effectiveness of the Title 1 program. All teachers will be surveyed annually regarding their parent and family engagement practices. The high school and middle school will notify parents regarding why a student is part of the Title 1 program, the goals/objectives of the Title 1 program, and a general summary of the services provided.

## ***Outreach:***

The high school and middle school will provide resources to overcome barriers to parental participation, including but not limited to: economic disadvantages, disability, limited English proficiency, limited literacy skills, and racial or ethnic minority.

These resources, when funding permits, will include:

- Transportation and child care
- Funding to cover expenses related to attending parent and family engagement programs outside of the school district
- Meetings at various times and days of the week to accommodate parents with diverse schedules.
- Communications with parents by phone and/or e-mail when students show difficulty in class.

- Title 1 information to parents during the school-wide “Open House” in September
- Notifications about upcoming events via phone calls, texts, e-mail, web and social media postings, and traditional mail.

**Activities:**

Manheim Township School District will coordinate and integrate activities with outside programs and community agencies, as appropriate. Training will be provided for teachers on the value of parent-teacher communication and on how to effectively communicate with parents.

**Meetings:**

Manheim Township School District will host annual meetings of the parents of Title 1 students where the following topics, in addition to others, will be addressed:

- General information on the scope of the current Title 1 program including the activities and budget for the current school year.
- The ongoing design, development, operation and evaluation of the Title I program.
- Opportunities to participate in planning activities, to offer suggestions, and to ask questions regarding district policies and programs.
- General information to support student academic success, including study skills, transition planning to post-secondary goals, community resources, etc.

The district may offer a variety of additional parent meetings where the discussion on the following topics could occur:

- Detailed and specific information on aspects of the Title 1 program.
- How the school utilizes curriculum, instruction, and assessment to address the learning, along with help for parents in understanding those components.
- Parent feedback and suggestions.
- Ways parents can assist their students at home in the education of their child.
- Career and college planning services the high school offers.

Title 1 parents, as with any parent at the high school or the middle school, can request a face-to-face meeting or phone call to discuss their child’s progress in class.

**Parent-District Compact**

The school district has jointly developed a district-parent compact with parents of students in the Title 1 program that outlines the manner in which parents, school staff and students share responsibility for improved student achievement in meeting academic standards. The high school and middle school will also work with Title 1 Parents, to review the building’s parent-school compact on an annual basis. The Parent-District Compact is available on the district website. Paper copies can be also requested at the middle school or high school.

Through the revision process, the Parent-District Compact can be modified but must continue to address:

- The district's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in the Title I program to meet the district's academic standards.
- The ways in which parents will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.
- The importance of parent-teacher communication on an ongoing basis through, at a minimum, parent-teacher conferences, frequent reports to parents, and reasonable access to staff.

### ***Feedback and Contact Information***

To provide feedback, ask questions, or request additional information, please contact:

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*Board Policy 908: Relations with Parents/Guardians (February 20, 2003)*

*Board Policy 917: Parent/Family Involvement (February 20, 2003)*

*Board Policy 918: Title 1 Parent & Family Engagement (May 17, 2018)*

*Title I Parent & Family Engagement Plan - Revised October 15, 2020*